

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**April 25, 2023 6:00 pm**  
**Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Committee Meeting Minutes
  - April 11, 2023
2. Council Meeting Minutes
  - April 11, 2023
3. Special Council Meeting Minutes
  - April 19, 2023

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - Agricultural Service Board minutes – February 1, 2023
  - Crowsnest/Pincher Creek Landfill minutes – March 15, 2023
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox – Division 3
4. Councillor Harold Hollingshead - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations
  - a) Operations Report
    - Report from Public Works dated April 20, 2023
    - Public Works Call Log
  - b) Support for NRCAN Grant to Fund Regional Energy Management in 2024
    - Report from Municipal Energy Projects, dated April 25, 2023
2. Finance
3. Planning and Community Services
  - a) Notice of Public Hearing and circulation of Bylaw No.2023-03 from MD of Ranchland No. 66 for Proposed Road Closure
    - Report from Development, dated April 20, 2023
4. Municipal
  - a) Chief Administrative Officer Report
    - Report from CAO, dated April 20, 2023
  - b) Joint Funding 2023
    - Report from Administration, dated April 20, 2023
  - c) 2023 Budget Item Plow/Gravel Truck
    - Report from CAO, dated April 20, 2023

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action
  - a) Proposal from TNC Publishing Group
  - b) Coronation of King Charles III
    - Kootenai Brown Pioneer Village Invitation May 6, 2023

- c) Tourism Lethbridge Rural Tours
  - Letter and maps from Progressive West Consulting

2. For Information

- a) Exemption of Newspaper from EPR Program Revisions
  - Letter from Town of Tofield
- b) Intermunicipal Collaboration Framework (ICF) Extension
  - Letter from Minister of Municipal Affairs

J. NEW BUSINESS

K. CLOSED MEETING SESSION

L. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, April 11, 2023 2:00 pm  
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Harold Hollingshead (attended virtually).

Staff: CAO Roland Milligan, Director of Finance Meghan Dobie, Financial Services & Asset Management Specialist Brendan Schlossberger, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the April 11, 2023 be amended to include:

Closed Session:

- a) 2022 Audit/Auditors – FOIP Sec. 24.1.a
- b) Castle Mountain Resort – FOIP Sec. 16.1.a.ii
- c) Tax Bylaw - FOIP Sec 24.1.a
- d) Code of Conduct Review – FOIP Sec 24.1.a
- e) AHS Update – FOIP Sec. 16.1.a.ii

AND THAT, the agenda be approved as amended.

Carried

2. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 2:18 pm:

- a) 2022 Audit/Auditors – FOIP Sec. 24.1.a

\*\* we usually don't have people recorded coming and going during closed... thoughts? Just for the record? Or leave it out.

Darren Adamson CPA, CA, with Avail, attended the meeting at this time, the time being 2:18 pm.

Financial Services & Asset Management Specialist Brendan Schlossberger left the meeting at this time, the time being 2:55 pm.

Jason Crawford with Castle Mountain Ski Resort attended the meeting at this time, the time being 2:58 pm, and left at 3:29 pm.

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, APRIL 11, 2023

- b) Castle Mountain Resort – FOIP Sec. 16.1.a.ii
- c) Tax Bylaw - FOIP Sec 24.1.a
- d) Code of Conduct Review – FOIP Sec 24.1.a
- e) AHS Update – FOIP Sec. 16.1.a.ii

Carried

Councillor Dave Cox

Moved that Council move out of closed session, the time being 4:35 pm.

Carried

3. Round Table

4. Adjournment

Councillor Dave Cox

Moved that the Committee Meeting adjourn, the time being 5:06 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**APRIL 11, 2023**

9678

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 11, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Harold Hollingshead (attended virtually).

**STAFF** CAO Roland Milligan, Director of Finance Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Municipal Energy Project Lead Tristan Walker, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Dave Cox 23/128

Moved that the Council Agenda for April 11, 2023 be amended to include:

- Action: April 21, 2023 Meeting
- Information: Day on the Creek 2023 Volunteer Call

AND THAT the agenda be approved as amended.

Carried

**B. DELEGATIONS**

**C. MINUTES**

1. Committee Meeting Minutes – March 28, 2023

Councillor Tony Bruder 23/129

Moved that the Committee Meeting Minutes of March 28, 2023 be approved as presented.

Carried

2. Council Meeting Minutes – March 28, 2023

Councillor John MacGarva 23/130

Moved that the Council Meeting Minutes of March 28, 2023 be approved as presented.

Carried

**E. UNFINISHED BUSINESS**

**F. BUSINESS ARISING FROM THE MINUTES**

**G. COMMITTEE REPORTS / DIVISIONAL CONCERNS**

1. Councillor Tony Bruder – Division 1

2. Reeve Rick Lemire – Division 2  
a) Alberta SouthWest

3. Councillor Dave Cox– Division 3  
a) Pincher Creek Regional Emergency Management Organization  
b) TC Energy Pipeline Open House  
c) Nature Conservancy  
d) Highway 3 AGM

4. Councillor Harold Hollingshead - Division 4  
a) Numerous calls regarding Spring road conditions

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 11, 2023

5. Councillor John MacGarva – Division 5
  - a) Lundbreck Citizens Council
  - b) Show and Shine in Lundbreck June 3, 2023
  - c) Public Works Safety Meeting
  - d) Pincher Creek Regional Emergency Management Organization
  - e) Highway 3 AGM

Councillor Harold Hollingshead 23/131

Moved to accept the Committee Reports as information.

Carried

H. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor John MacGarva 23/132

Moved that Council receive the Operations report, which includes the call log, for the period March 22, 2023 to April 4, 2023 as information.

Carried

b) Clean Energy Improvement Program (CEIP) Bylaw 1347-23

Councillor Tony Bruder 23/133

Moved that Council rescind Bylaw 1343-22, being the Clean Energy Improvement Program Bylaw.

Carried

Councillor Dave Cox 23/134

Moved that Council give Bylaw 1347-23, being the Clean Energy Improvement Program Bylaw, first reading,

AND THAT the required Public Hearing be scheduled for May 23, 2023 at 6:00 pm.

Carried

2. Finance

a) 2023 Budget Amendment

Councillor Dave Cox 23/135

Moved that Council, to raise sufficient revenue to be used towards the payments of expenses and transfers to reserves, amend the 2023 budget by \$186,850 to support the material changes in actuals;

AND THAT the budget changes include:

- An increase to Recreation Related Services of \$57,815
- A decrease to the Community Investment Fund of \$4,549
- A decrease to Pincher Creek Emergency Services (PCESC) of \$166,416
- An increase to the PCESC Equipment reserve of \$50,000
- An increase to the Regional Community Initiative Reserve of \$250,000;

AND FURTHER THAT the Municipal Tax Levy be amended from \$13,360,560 to \$13,547,410.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 11, 2023

b) 2023 Tax Rate Bylaw 1346-23

Councillor Tony Bruder 23/136

Moved that Council give Bylaw 1346-23, being the Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipal District of Pincher Creek No. 9 for the 2023 taxation year.

Carried

Councillor Harold Hollingshead 23/137

Moved that Council give Bylaw 1346-23 second reading.

Carried

Councillor Dave Cox 23/138

Moved that Bylaw 1346-23 be presented for third reading.

Carried Unanimously

Councillor John MacGarva 23/139

Moved that Council give Bylaw 1346-23 third and final reading.

Carried

c) Consolidated Financial Statements – 2022

Councillor Tony Bruder 23/140

Moved that the 2023 Audited Financial Statements be approved as presented.

Carried

Tristan Walker left the meeting at this time, the time being 6:48 pm.

3. Development and Community Services

a) Notice of Public Hearing and circulation of Bylaw No.2023-01 from MD of Ranchland No. 66

Councillor Tony Bruder 23/141

Moved that Council receive the Public Hearing Notice and Bylaw No. 2023-01 from MD of Ranchland as information and direct Administration if comments are required.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Tony Bruder 23/142

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 24, 2023 to April 6, 2023.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 11, 2023

b) Purchasing Committee

Discussion took place regarding the possibility of forming a purchasing committee. Administration was directed to review information and return it to Council.

I. POLICY REVIEW

J. CORRESPONDENCE

1. For Action

a) Pincher Creek Community Hall AGM Invitation

Councillor Harold Hollingshead 23/143

Moved that the invitation for the Pincher Creek Community Hall AGM be received as information.

Carried

Pincher Creek Humane Society

Councillor Dave Cox 23/144

Moved that Councillor Harold Hollingshead be authorized to attend the Pincher Creek Humane Society AGM on April 20, 2023.

Carried

b) First Nations Meeting – Carston County

Councillor John MacGarva 23/145

Moved that Councillor Tony Bruder be authorized to attend the April 21, 2023 First Nations meeting in Cardston County.

Carried

2. For Information

Councillor Harold Hollingshead 23/146

Moved that the following be received as information:

- a) Medical Service Cupboard
  - Information from the Pincher Creek Legion
- b) School Age Care Directors Association – Lights On After School Alberta
  - Information regarding Lights On After School Alberta
- c) Conditional Grant Agreement - Alberta Community Partnership
  - Grant Agreement with MD and ACP
- d) Joint Use and Planning Agreements (JUPAs)
  - Extension to June 10, 2025
- e) Community Spaces Grant application by Barrhead Wellness Connection
  - Letter from Town of Barrhead
- f) Day at the Creek Call for Volunteers

Carried

K. NEW BUSINESS

L. CLOSED SESSION

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 11, 2023

Councillor Harold Hollingshead 23/147

Moved that Council move into closed session to discuss the following, the time being 8:28 pm:

- a) Review Recycling Services – FOIP Sec 16.1.a.ii
- b) Joint Meeting Concerning Recreation Agreement – FOIP Sec. 24.1.b

Councillor John MacGarva 23/148

Moved that Council move out of closed session, the time being 8:15 pm.

Carried

David Desabrais left the meeting at this time, the time being 7:43 pm.

- a) Review Recycling Services

Councillor Tony Bruder 23/149

Moved that Administration draft a letter to current businesses receiving unpaid recycling services pickup by the MD of Pincher Creek, advising that the MD is currently reviewing recycling costs and may be amending how it is financed.

Carried

- b) Joint Meeting Concerning Recreation Agreement

Councillor Harold Hollingshead 23/150

Moved the Joint Meeting Concerning Recreation Agreement be tabled to the May 9, 2023 Council meeting pending further information.

Carried

M. ADJOURNMENT

Councillor Harold Hollingshead 23/151

Moved that Council adjourn the meeting, the time being 8:15 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
SPECIAL COUNCIL MEETING  
APRIL 19, 2023**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday April 19, 2023 in the MD of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

**PRESENT** MD of Pincher Creek: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.

**STAFF** CAO Roland Milligan, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

**ALSO** Planner Gavin Scott

Reeve Rick Lemire called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Harold Hollingshead 23/152

Moved that the Special Council Meeting Agenda for April 19, 2023 be approved as presented.

Carried

**B. DEVELOPMENT PERMIT NO. 2023-02 Alberta Rocks Ltd.**

Planner Gavin Scott reviewed the history of the permit, and reminded attendees that this meeting is not regarding the land use, but only for the conditions for the development permit.

Development Officer Laura McKinnon reviewed the proposed conditions and highlighted specifically the changes since the last meeting:

- 2. That pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with the M.D. of Pincher Creek No. 9 which shall be registered concurrently with the title being created for the purpose of constructing the undeveloped Road Allowance to the minimum standard (Policy - C-PW-019).
- 4. That the allotted pit size be reduced to account for the previously unapproved pit, being 0.84 ha (2.1 acres) for a total of 4.06 ha (10 acres).
- 6. Site reclamation of the 100m x 100m blocks, shall occur incrementally as per the reclamation plan attached to and forming part of this Development Permit.
- 7. Soils shall be reclaimed in accordance with approved plans. The reclamation shall be completed within one (1) year of the depletion, or part thereof, the pit use.
- 8. Potential soil erosion risk shall be minimized by seeding the stockpiled soils and reclaimed pit with a certified weed-free grass mixture to enable rapid growth of vegetative cover, which must be approved by the Agricultural Fieldman.
- 15. Developer must comply with the M.D. of Pincher Creek No. 9 - Weed Free Gravel/Aggregate Policy- C-AES-003
- 18. Developer must obtain Historic Resource Clearance prior to commencement of pit operations.
- 19. Operations must follow all components of the Water Act, the Environmental Protection Guidelines for Pits and the Conservation and Reclamation Regulation.
- 20. Equipment used in daily operations shall be fitted with white noise or other low noise, multi-frequency backup alarms in place of tonal beeper alarms. Truck traffic shall be routed in a forward pattern that avoids the use of backup beeper alarms. Equipment required for road building, road maintenance, stripping and reclamation are not required to be modified.
- 21. Truck traffic shall be directed to under 50km/hr on haul route from highway to pit operations. Use of engine brakes are prohibited on haul route from highway to pit operations.
- 22. Stripping and reclamation operations shall be conducted in a timely manner and organized to cause minimal disturbance for neighboring property owners.

Previous written submissions were attached to the Special meeting package from the following residents:

- Rowena Cromwell
- Duncan & Sandra Gano

Minutes  
 Special Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 19, 2023

- Ruth and Leo Reedyk
- Kevin and Sandy Watson

Development Officer Laura McKinnon then read for the minutes, two late responses from residents.

Richard Erickson:

“I would like at this time to reiterate our concern with this application. I believe we high jacked by three novice council members who think a gravel pit in a residential subdivision is ok! Some of my neighbours have to look at this and the rest of us have to hear it! The truck traffic will be unbelievable and dangerous on the 507 where we walk and bike! A study needs to be done on the affects of this project on the people and environment.”

Ruth Skene Reedyk:

“I am writing to express my concern that the proposed development conditions do nothing to minimize the impact that the access route of this extraction operation will have on our day to day lives. Who is protecting our rights as residents to have quiet enjoyment of our land? We purchased our property, understanding that the adjoining property would remain agricultural.

We have owned our property for 24 years and have lived full time here since 2009. We have had quiet enjoyment of our land and our pets have also enjoyed the freedom to run around without restriction. This will no longer be possible and we will have to fence the perimeter of our property. This endeavour will be very costly to us and as retirees we are on a fixed income. What recourse do we have to recover any costs we incur to minimize the impact this operation will have on our daily lives?

There is also the matter of the visual and noise caused by the trucks as they turn right in front of our house. We have 9 windows on the front of our house, each one of them looking directly at the corner where the trucks will exit the gravel pit property to the access road to Hwy 507. We will look at options to minimize this view, such as a snow fence and trees. Again, more financial hardship for use to build something that has not been required for the past 24 years. What help or assistance is the MD or proponent willing to provide to help us secure the fence line and visual barriers? We do not know the total costs at this time but estimate that it could be over \$20,000. Money we do not have!!

We will not be able to attend the public hearing scheduled for tonight and would request that you bring these concerns forward at the meeting tonight. So sorry for the short notice.”

Reeve Rick Lemire then asked if anyone from the gallery wanted to make a presentation.

Developer Craig Anderson:

- Has been working with the MD to ensure conditions work for Alberta Rocks and neighboring residents

Terry Yagos:

- Resident of Lee Lake.
- Historically there was a gravel pit in the area (Rinaldi pit) for over 30 years.
- There wasn't issue with that pit for residents regarding noise and dust.
- Gravel is needed in the area so it can be accessed locally instead of trucking it in from far away.
- Alberta Rocks doesn't have a large fleet of vehicles so truck noise won't be an issue.

Brenda Davison:

- Resident of Rainbow Acres.
- Concerns regarding a gravel pit within a residential area.
- The Burmis/Lundbreck Area Structure Plan (ASP) was written with a vision and goal for country residential subdivisions.
- There are over 100 homes in the area that people have paid money and taxes for, believing no industrial permit would be granted.
- Encouraged Council to refer to section f) of the ASP
  - To encourage residential development that is secluded from other development,

- Whenever possible, and that general residential privacy considerations are given full attention when any development or subdivision is being considered.
- As well as section g)
  - To encourage that the effects of noise, dust, smoke, glare and other hazardous impacts are minimised, and to provide that:
    - (i) such effects are given full attention when a development or subdivision is
    - considered, and
    - (ii) such effects do not erode the quiet enjoyment of a residential environment.
- Environmental concerns:
  - South less than a kilometer is Lee Lake with recreational homes.
  - East is a wildlife corridor.
  - North are residents that built in good faith and that the ASP would be honored.
- The development flies in the face of the multiple people that put time, and effort into preparing the ASP.
- Residents have mistrust that there won't be a "one off" industrial development.
- MD planning department and Council have a moral duty to uphold the spirit of the ASP.

Councillor Tony Bruder:

- Does the ASP restrict this type of development?

Planner Gavin Scott:

- The ASP does not preclude industrial development, section 4.7c states that "Applications in support of establishing a new or expanded sand/gravel operation in the Plan Area shall first apply to designate the land to the Direct Control district of the Land Use Bylaw."

Brenda Davison:

- Has gravel under her house, developer shouldn't be able to come back and remove the gravel now that houses are developed.

Sandra Baker:

- Why was condition #23 changed from "shall" to "may"?
  - "Failure to comply with any of the listed conditions **may** nullify the Development Permit"

Planner Gavin Scott:

- This doesn't need to be a condition, it's more to give the developer notice that the MD will be watching they are following the conditions of the permit.
- Commented that a stop work order is a lengthy process.

Richard McCowan:

- Resident of Villa Vega Estates, but spoke to residents around Lee Lake.
- Nothing is protecting residents around the lake.
- Spoke to residents around the lake and they weren't even aware of the proposal.
- One resident has lived there for a very long time and said that the past gravel pit did cause noise concerns and was going to be significantly bothered.
- Council may have done all the things they needed to, on paper, but the 50 recreational properties were not aware.
- Should have put up posters at Lee Lake to notify the residents.

Susan McCowan:

- Who will be watching the gravel pit?
- The MD is getting no benefit in this development.
- Craig doesn't have the greatest history in abiding by rules.
- Councillor MacGarva has ignored the residents and gone on with his own agenda.

Councillor John MacGarva:

- Those comments area unfair, there is a process with development and Council has to follow it.
- There are also residents who are for this gravel pit.
- Voted for the gravel pit, and stands by his choice.

Terry Yagos:

- The Burmis/Lundbreck corridor wasn't built for just residential development.
- Lee Lake doesn't have residents, they are lease holders.



Minutes  
 Special Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 19, 2023

Greg Townsend:

- The development application contradicts itself, it looks like it is within 100 meters of swamp, gully, ravine, coulee, natural drainage course or floodplain.
- None of the pictures are to scale.

Councillor Tony Bruder:

- Do you have information otherwise not shown to prove a discrepancy?

Greg Townsend:

- No.

Councillor Tony Bruder:

- Questioned if the developer was willing to work with someone to reduce noise concerns as well as will visual concerns?

Developer Craig Anderson:

- Yes, we have been talking to a few residents to work with them about their concerns (snow fence, putting asphalt at the corner to reduce dust).

Councillor Tony Bruder:

- Wanted to clarify a few discrepancies in the letters of opposition:
  - Ruth Reedyk letter – up until now has let her animals run free off her property? No one should be doing that. Animals should stay on your own property.
  - Wildlife is far more effected by permanent houses and people.
  - One letter stated there would be 47,000 truck loads of gravel being taken from the pit? This was put to rest at the land use bylaw change public hearing.

Councillor John MacGarva:

- Can developer use the east/west road allowance the way it is? Less dust and disturbance.
- Regarding Richard Erickson's letter – Council has been working hard to make this work for both parties. This will be less invasive than the previous pit with the new conditions.

Richard Erickson:

- Concerns over the access on the highway being dangerous.

Planner Gavin Scott:

- As part of the development process, the application is circulated through Alberta Transportation, and they had no concerns.

Councillor Harold Hollingshead:

- Will condition #12 "Gravel pit operations shall be limited to the hours of 8:00 am to 4:00 pm, Monday - Friday. The operations shall be closed on statutory holidays" be of concern to the developer.

Developer Craig Anderson:

- Alberta Rocks has no issue with the hours of operation.

Reeve Rick Lemire:

- Other than Alberta Rocks trucks, will there be other trucks working in the area?

Developer Craig Anderson:

- Potentially if needed.

Reeve Rick Lemire:

- Is there anything in the conditions limiting the number of vehicles?

Planner Gavin Scott:

- No.

Reeve Rick Lemire:

- If it is a Thursday of a long weekend and residents ask for Alberta Rocks to shut down early, are they willing to do that?

Developer Craig Anderson:

- Yes, we want to work with the residents in the area.
- Plans are to haul mostly in the winter.

Councillor Tony Bruder:

- In Councillor John MacGarvas defence, the statement that he isn't representing his constituents is very unfair.
- The people in this room are against the development, many people are for it.

Susan McCowan:

- Apologies to Councillor John MacGarva.

Reeve Rick Lemire thanked the public for their honesty and open dialogue, and that Council will be having further discussion on this proposal.

C. ADJOURNMENT

Councillor John MacGarva

23/153

Moved that Council adjourn the meeting, the time being 7:30 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

Meeting Minutes  
of the  
Agricultural Service Board – Municipal District of Pincher Creek No. 9  
February 1, 2023 – MD Council Chambers

Present: Vice Chair Martin Puch, Councillors Tony Bruder, Harold Hollingshead as well as members Members Anna Welsch and David Robbins

Also Present: Agricultural Fieldman Shane Poulson, and Executive Assistant Jessica McClelland.

Absent: CAO Roland Milligan, and Chair Frank Welsch

Vice Chair Martin Puch opened the meeting at 1:35 pm.

A. ADOPTION OF AGENDA

Anna Welsch 23/009

Moved that agenda for February 1, 2023 be approved as presented.

Carried

B. DELEGATION

Shelley Barkley, Insect Survey Technologist, Alberta Agriculture and Irrigation, attended the meeting at this time to present to ASB the forecast outlook for the 2023 insect count.

Shelly left the meeting at this time, the time being 2:47 pm.

C. MINUTES

Councillor Tony Bruder 23/010

Moved that the minutes of January 11, 2023 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

Councillor Tony Bruder asked, as board members were unable to attend this year, if there was information coming forward from the 2023 Provincial ASB Conference. Ag Fieldman Shane Poulson advised that he met with the members during that week and was only at the conference for one of the days, he could redistribute the draft resolutions if the board had further questions.

E. UNFINISHED BUSINESS

F. 2023 AES DEPARTMENT REPORT

Anna Welsch 23/011

Moved to accept for information the departmental reports from the Agricultural Fieldman for January and February 2023.

Carried

G. CORRESPONDENCE

1. For Action
2. For Information

H. NEW BUSINESS

- a) ALUS and Other Updates to ASB

Councillor Tony Bruder

23/012

Moved to accept the report from Kelly Cooley regarding ALUS and other updates to the ASB for January 2023.

Carried

Councillor Tony Bruder, as a member of the ALUS PAC, will contact Kelly Cooley regarding another possible area to look to enhance is areas effected by alkaline. These areas are largely growing kocia and other weeds, if they could get some forages that are tolerant to salinity growing there, it would be beneficial to the community and area.

I. CLOSED SESSION

J. NEXT MEETING – **April 5, 2023**

K. ADJOURNMENT

Councillor Harold Hollingshead

23/013

Moved to adjourn the meeting, the time being 3:16 pm.

Carried

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ASB Chairperson

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ASB Secretary

**THE CROWSNEST/PINCHER CREEK LANDFILL SOCIETY**  
**MINUTES of ANNUAL GENERAL MEETING**  
**March 15, 2023**

The Annual General meeting of The Crowsnest/Pincher Creek Landfill Society was held at The Cowley Community Hall, Cowley, AB. Wednesday 9:00 AM March 15, 2023.

**PRESENT:** MUNICIPALITY OF CROWSNEST PASS  
- represented by Dean Ward, David Filipuzzi, and Doreen Glavin  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
- represented by Tony Bruder  
VILLAGE OF COWLEY  
- represented by Dave Slingerland  
TOWN OF PINCHER CREEK  
- represented by Mark Barber  
Chelsie Antoniuk, Secretary  
Dean Bennett, Landfill Manager

Dean Ward called the meeting to order at 9:15 a.m.

**ADOPTION OF AGENDA**

Mark Barber Moved the agenda be adopted as presented Carried.

**APPOINTMENT OF EXECUTIVE**

Dean Bennett  
Moved that Dean Ward be appointed chairman for the meeting. Carried.  
Dave Slingerland  
Moved that Chelsie Antoniuk be appointed secretary for the meeting. Carried.

**APPOINTMENT OF DIRECTORS**

Doreen Glavin  
Moved that the 2022 -2023 Board of Directors for The Crowsnest/Pincher Creek Landfill Association be comprised of municipal councilors appointed as representatives as follows:  
Municipality of Crowsnest Pass - Doreen Glavin, Dean Ward, David Filipuzzi  
Municipal District of Pincher Creek #9 - Tony Bruder  
Town of Pincher Creek - Mark Barber,  
Village of Cowley - Dave Slingerland,

Carried.

**MINUTES**

Mark Bruder

Moved the minutes of the March 23, 2022 be accepted as circulated Carried.

**2022 FINANCIAL STATEMENT**

Dean Bennett the Landfill Manager, reviewed the financial statements for 2022, pointing out new items in the statements, Any Questions Dean Bennett will ask Mike Zubach from MNP. And get back to the board.

Tony Bruder

Moved the 2022 Financial Statements, as presented by Dean Bennett, be accepted.

Carried.

**PRESENTATION OF BY-LAWS**

The Board of Directors for the Crowsnest/Pincher Creek Landfill Association reviewed the current By-laws stating no changes in these registered by-laws

Dave Filipuzzi

Moved the no changes to the current filed Landfill By-Laws. Carried.


**NAME CHANGE OF ALL SIGNING AUTHORITY WITH VISIONS CREDIT UNION  
FROM JEAN WALDNER TO CHELSIE ANTONIUK.**

Dave Slingerland Moved that Chelsie Antoniuk have new signing Authority. Carried.

**ADJOURNMENT**

Doreen Glavin

Moved that the 2023 A.G.M. be adjourned at 9:32 a.m.

  
CHAIRMAN

  
SECRETARY



## M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

### Current Public Works Activity

- Road Maintenance – Public Works has (8) graders out on the roads doing road maintenance and snow removal. Also pulling in gravel from edges of roads.
- Temporary snow fence removal in progress.
- Planning ongoing for the approved capital and internal project for 2023.
- Quotes and estimates and being refresh for the equipment approves by council in the 2023 capital budget.
- Boat Club Road Agreements have been discussed and agreed to by the Alberta Government and waiting for the back sloping and access and soil dump agreement to be signed and returned.
- The MD has retained the professional service of DK blade services to provide technical training starting Last week of April and continuing on through May 2023 for 3 operators.
- Cleaning up outstanding inspection corrective action around the shop and facilities
- Eco station sea-can anchor securing cables being installed.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.
- Sweeping of MD Administration building.
- Grader transmission installation.
- Ongoing training on new equipment.(rock crusher test)
- Patton Ave tender has been completed and awarded to Ground Breakers. Scheduling construction start date for spring of 2023.
- Seasonal's interviews complete. Start date May1/23
- Station Street Shaw line move agreement worked out through ISL and being planned.
- Hauled gravel to fix up soft spots in cabin hill road, regrade road.
- Installing sign in various locations knocked down over the winter.
- Shop and storage building cleaned up and organized.
- Station Street Tender being sent out end of next week.
- Bitango Road Land access agreements completed and sent for review before taking to landowners to sign. Then tender will be sent out the following week.
- Cattle guard inspection underway div#2, #4 complete.
- New counterweight for tractor being fabricated in house, as well as new stairs for the wash bay.

### Current Water Operations Activity

- Cowley water plant contravention issued April 17<sup>th</sup> after one of two raw water pumps went down. Other pump has been giving fault issues. Emergency pull of pump complete April 18<sup>th</sup>, emergency parts repair authorized. Stock motor sourced, reinstallation authorized for April 21<sup>st</sup>. *Developing situation.*
- Lundbreck Lagoon Aerators re-installed Apr. 17<sup>th</sup>
- Beaver Mines standpipe temporarily closed for maintenance. A filter on the a valve pilot failed. Expected to re-open by Council meeting.

## Energy Projects Update

**MD Estimated Annual Energy Savings: \$19,261**

**MD Funding Secured (Total): \$173,098**

- **General Updates**

- Developed applications to Green and Inclusive Communities grant, submitted Feb 28, 2023.
  - 80% of costs for Arena and Multipurpose Facility upgrades
  - 60% of costs for construction of the new Recreation and Event center to net zero standards
- Community Building Retrofit grant pre-application submitted for 25% of Arena upgrades March 3, 2023
- Applied for grants for lighting retrofits for Airport building, Huddleston senior center, and Arena lighting retrofits
  - Received confirmation for one project. Decision was made to focus on airport.
    - Projected award and installation April 2023.
    - Estimated to save \$716/year
  - \$5,000 Grant confirmed February 23, 2023.
    - Project Awarded to Riteline Electric for \$7,030
    - Fortis plaque presentation and picture scheduled for April 25, 2023
    - Installation scheduled for May 23, 2023
- Furnace replacement in PW building and Airport targeted for spring 2023
  - RFQ released March 7, 2023, quotes due March 24, 2023
  - Anticipate grant streams being released April 2023
  - Received proposals
    - 4 bidders for PW (\$4,060-\$5,407) Budget: \$4,999
    - 5 bidders for airport (\$8,670-\$13,435) Budget: \$11,000
    - Preferred contractors have been identified, awaiting news on grant funding streams prior to any award
  - Requested heat pump quotes to conduct economic and technical feasibility of a trial
  - Award and installation scheduled for June 2023
- Developing fuel usage tracking system within GIS dashboard
  - Fuel usage report developed December 1, 2022
  - Software contractor has indicated tracking can be implemented in the rest of the fleet with minor hardware and software upgrades
  - Brendan and Brandon working on fixing current issues with existing vehicles and activating features under current system
- Began development of asset management strategy for energy equipment with Brendan
- Attended Energy Futures Lab Retreat March 15-17, 2023
- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility scheduled to be installed July 2023
- Lebel Roofing Project
  - RFP review conducted April 24, 2023
  - Project expected to be scheduled late Summer 2023
- Lebel window retrofit
  - Project budget reduced from \$100,000 to \$87,500
  - Expected grant funding confirmation and project kickoff June 2023



- Year 2 report complete and submitted to the Municipal Climate Change Action Center (MCCAC) as part of the final deliverables for the Municipal Energy Manager Program
- 2022 adjusted savings from Utility bill review vs 2019 baseline. *Note: Addition of Eco Station and Admin. Building maintenance overhauls not reflected in adjusted MD savings as they cannot be easily split out*

Municipality	Consumption Savings <sup>2</sup>			Adjusted Cost Savings <sup>2</sup>			Total (\$)¹
	Gas (GJ)	Electricity (kWh)	Adjusted Electricity (kWh)¹	Gas (\$)	Electricity (\$)	Adjusted Electricity (\$)¹	
MD	355	-117,370	6,343	4,046	-24,360	1,342	5,388
Town	3,253	136,970	136,970	35,681	55,186	55,186	90,867
<b>Total¹</b>	<b>3,608</b>	<b>19,600</b>	<b>143,313</b>	<b>39,727</b>	<b>30,826</b>	<b>56,528</b>	<b>96,255</b>

¹These values don't include MD water infrastructure and other infrastructure introduced after 2019 that was not adjusted through the energy management program and has seen significant upgrades

²These values include an estimated December 2022 consumption due to a changeover in billing company and inaccurate reported consumption.

### • EV Chargers

- Design complete for MD admin building, MD PW shop, and CMR Oct, 2022
- Funding from Enel Green Power received in the amount of \$20,000 USD
- Grant for remaining funds from SouthGrow secured November 30, 2022.
- Install complete for PW, Admin and Splash Park charging units sent were incorrect and new units have been shipped.
- Castle install delayed until spring due to higher excavation costs during the Winter
- PW Charger installed January 10, 2023
- Admin charger infrastructure installed, final charger installation pending weather
- Estimated installation complete by council meeting
  - Concrete repairs to be completed pending weather
- Charger installs completed March 16, 2023. Signs installed March 30, 2023
- Software being acquired and set up to collect payments for usage. Chargers network connected March 21, 2023, onboarding delayed to April 5 2023.
- Charging available at MD administration building
- Splash Park network issues being resolved for public access to charging
- Expected Funding closeout for MD, Castle Mountain Resort, and Town chargers July 2023

### • Eco-centre Solar Installation

- Awarded to Riteline for 2.4 kW array
- Microgeneration application complete Sept 28, 2022, neighbouring properties notified as per regulations Sept 6, 2022. No comments received back
- Install completed November 18, 2022
- Scheduled to begin generating power Dec. 16, 2022. Delayed due to permitting error.
- Permitting issues resolved, electrification pending final electrical inspection and Fortis meter revision
- Awaiting inspection

- **Climate Resiliency and Adaptation Plan**
  - \$160,000 funding approved from MCCAC
    - \$140,000 towards the contracted study
    - \$20,000 towards staff wages, training, and community event
  - Kickoff Oct 3, 2022
    - Team: Tristan Walker, David Desabrais, Brett Wuth, and Andrea Hlady
  - Presentation of project plan to MD and Town council Oct 11, 2022
  - Data acquisition started Oct 13, 2022, community showcase complete Nov 8, 2022
  - Survey closed December 23, 2022. Finalized with over 420 responses
  - Risk assessment meeting completed with MD and Town staff for March 1, 2023
  - Presented results to MD and Town Council for comment March 27, 28, 2023. Open house for public comment April 13<sup>th</sup>, 2023. Roundtable discussion with Piikani Nation scheduled for April 11, 2023.
  - Received Final Risk Assessment report March 29, 2023
  - Open House held on April 13<sup>th</sup> with approximately 40 attendees
  - Extension requested to push deadline for completion from May 30 to June 30 due to health reasons
    - RFD submitted to Town Council for May 23<sup>rd</sup>, 2023 to provide approval for the signing authorities to execute amended funding agreement
  
- **Clean Energy Improvement Program**
  - Bylaw passed Oct 11, 2022
  - In discussion with FCM to determine funding
    - FCM has indicated substantial funding has been allocated to Alberta
    - Partnership with Town increases likelihood of success
  - Targeted program development start date Jan 15, 2023
  - Kickoff meeting scheduled for January 25, 2023
  - Targeted program launch date ~~Sept 15, 2023~~ Q2 2024 based on updated funding timelines received from Alberta Municipalities and request from Finance Depts.
  - Market study underway to be submitted first week of March 2023
    - Study completed March 6th pending staff cost estimates from Finance department and final inputs from Alberta Municipalities
    - Review with Alberta Municipalities Scheduled for March 14, 2023
    - Submitted first draft March 14, 2023. Revised draft scheduled for March 28, 2023.
  - Pre-application submitted to Federation of Canadian Municipalities April 4, 2023
  - Bylaw rescinded and resubmitted to Council for first reading to follow MGA requirements April 11<sup>th</sup>, 2023
    - Public hearing set for May 23, 2023
  
- **Ford Lightning**
  - Posted to Alberta Purchasing Connection January 11, 2023. Pricing received. Working through path forward to see if local dealership can provide
  - Order bank from Ford not yet open for the XLT
    - Dealers indicate they are only being allotted Lariat and Platinum models
  - Tender received from Marlborough Ford with estimated ETA of September 2023
    - Funding final deadline requires receipt of Vehicle by Feb 2024
    - Funders are aware of the manufacturing hold up and are working on extension provisions

- Awarded to only bidder Marlborough Ford **\$80,371.25** (Budget \$85,000)
- Truck on order Feb 27, 2023, delivery date TBC. Follow up expected late April 2023
- No update on manufacturing date as of March 2023
  
- **Solar Installation**
  - New energy retailer contacted to determine best strategy for installation
  - Begin development of RFP January 16, 2023
  - Target release of RFP February 2023 in preparation for any grant streams
  - Investigating site options
    - Energy retailer recently changed hands and has minimal experience with aggregated generation
    - Possible grant roll-out in Q2 of 2023
    - Nav Canada requires glare study and Aeronautical Assessment Form
  - RFP developed and expected to be released by Council meeting. Proposals expected back last week of March 2023.
  - Site Visit conducted March 14, answered RFIs March 21, 2023
  - Anticipate grant funding streams opening in April 2023
  - RFP closed March 31, 2023
    - 5 proposals received
    - Review scheduled for April 5, 2023
    - Preferred contractors selected, awaiting funding streams before awarding
    - Discussion underway with NavCanada about specific requirements for ensuring glare mitigation
      - A stamped Engineering report on the glare characterises of the selected panels has been provided

## Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
  - Total approved 2022 budget: **\$434,000**, Anticipated Actual: **\$344,000**
  - Approved 2023 budget: \$25,000
  - Construction awarded to 2<sup>nd</sup> lowest bidder
    - East Butte: **\$306,011 (Eng. Est./Don Boyce \$309,044)**
  - Conditional Construction completion certificate issued Dec.16<sup>th</sup>, 2022. Additional cleanup and deficiency work required to be complete by April 15, 2023. 10% holdback (\$22,000) cannot be released until complete
  - **Additional extension granted due to unfavourable work conditions**
- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
  - Tender awarded for engineering in 2021
    - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
  - Tender cancelled for construction in 2022
  - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
  - The Historical Resources Application for this project has been approved.
  - Land is purchased and agreements are signed. Title registration may take a few months
  - STIP Application submitted, **awaiting response prior to re-Tender not awarded with STIP letter**
  - **Tender under final review with anticipated release by end of Month**
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
  - Tender awarded for engineering in 2021
    - Roseke Engineering at **\$45,015 (Budget \$46,000)**
  - Tender awarded for construction in 2022
    - Volker Stevin at **\$267,700 (Budget \$280,500)**
  - Final construction inspection completed March 7<sup>th</sup>, 2023. Project complete excluding minor deficiencies and level 2 bridge inspection
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - ISL awarded Supply-Build Engineering contract
  - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
  - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26<sup>th</sup>. Installation RFQ bids received September 14<sup>th</sup>, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
  - Sure-Seal beginning document submission. Review of site conditions complete, TAS & eco-plan drafts received. Pre-construction meeting complete October 26<sup>th</sup>, 2022.
  - Contractor plans to prepare bridge on private property NW of crossing over the Winter. Bridge steel unloaded November, 2022.
  - Revised construction schedule received, contractor plans to break over Winter and remobilize in early May to install abutments and remove existing bridge. Contractual completion is end of June, 2023 for bridge to be open. Under bridge abutment repair completion Aug 31, 2023

- Existing bridge removal complete Thursday, February 9<sup>th</sup>, off-site bolt-up of new structure underway
  - Plan for existing abutments with ISL and contractor to finalized, work underway. Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
    - Scour identified under existing abutment. Awaiting plan from ISL for discussion.
  - New bridge lift planned for April, pending confirmation of wildlife review by contractor.
  - Geotech. review complete for new abutments. Additional granular and crush recommended.
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
    - Pricing Received for Preliminary Engineering & Design
      - Awarded to Roseke Engineering at \$14,586 \$18,286 (QAES Assessment scope added)
    - Evaluating maintenance and/or replacement options for the 1962 1.8mx1.1mx15.8m culvert
    - Class C waterbody with Restricted Activity Period (RAP). No detour
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
    - Pricing Received for Preliminary Engineering & Design from multiple firms.
      - Awarded to Roseke Engineering at \$17,990 (Budget \$20,000)
    - Evaluating maintenance design for the 1908 4.3m bridge
    - Class C waterbody with Restricted Activity Period (RAP) and critical habitat for at-risk species
- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
    - Pricing Received for Preliminary Engineering & Design
      - Awarded to Roseke Engineering at \$4,314.83 (Budget \$5,000)
    - Evaluating maintenance design for struts the 1953 1.4mx1.6mx24m culvert
    - Class D waterbody with no RAP
- **Bridge File 76294– 2<sup>nd</sup> Tributary to Castle River, SW 32-006-01 W5M**
    - Preliminary Engineering & Design awarded to Roseke July 14, 2022
    - Preliminary survey & drafting complete, Preliminary Engineering & Design complete as of Sep 28. QAES Complete, fish passage likely not a concern
    - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
    - Design for 76294 complete, rip-rap modified on downstream end to avoid need for land acquisition
    - STIP Application drafted and submitted November 23<sup>rd</sup>. 75% grant funding confirmed April 17<sup>th</sup>, 2023. Tender draft received, under review prior to release expected end of month.
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
    - \$150,000 in grant funding awarded for Year 1 of this program
    - Fintegrate awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
    - Work has begun on prioritization & initial assessment, 175+ crossings reviewed

- 4-5 crossings have been identified to date that are in poor structural condition and have serious fish passage concerns
- Application submitted for additional \$114,000, mostly to complete engineering & design for remediation of crossings
- Anticipate moving forward with design of 3 crossings. Proposals received for 3 eligible crossings, kicked off preliminary design January 20<sup>th</sup>, 2023.
  - BF 7080 Dungarvan Creek Culvert Replacement, SW-17-003-29 W4M
  - Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
  - TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
  - Preliminary engineering complete for 3 crossings. Assessing remaining crossings before making recommendations to Council
- Anticipating regulatory Directives making dealing with SAR crossings mandatory
- Requested Y1 grant extension to July 31<sup>st</sup>, 2023. Extension to November 30<sup>th</sup>, 2023 received
- Funding agreement signed March 28<sup>th</sup>, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025

## **Roads**

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.*

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23<sup>rd</sup> 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21<sup>st</sup> 2022.
- Environmental Scientist was on site June 29, 2022 to begin the environmental review.
- Design Brief meeting was held August 23, 2022
- ISL is done with tender package waiting on access agreements to release tender.
- Tender package and design have been received February 02, 2023 for review.
- ISL has asked us to contact landowner on both sides because the contractor will need access for their equipment and secure an agreement for the landowners. MD is in the process of securing agreement with landowners to accommodate equipment for the project.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

*Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.*

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23<sup>rd</sup> 2022.

- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21<sup>st</sup> 2022
- Scope Change 1 (Utilities coordination, Hydrovac and Processing) has been approved July 18, 2022.
- Utility Crossing agreements signed Aug 03, 2022.
- Utility locating and surveying has been completed August 22, 2022
- Preliminary and Construction estimates have been received September 16, 2022 for review.
- ISL finished tender package and will be sent out by the end of March 2023.
- ISL finished the tender package and has made some revisions (depth of Telus line on 3<sup>rd</sup> st), will be sending out tender.
- There is a delay by Shaw because of their fiber optic line, we have made arrangements with Shaw, and they are scheduling in their line move to coordinate with the Telus and Apex line moves.
- Met with Apex utilities to discuss the gas main in the middle of the road and figure out best place for new line to be installed.
- Engineering ISL has been working on setting project up for the MD.
- Estimated tender release is May 16/23

- **Patton Avenue (Lundbreck) - Engineering and construction 2023 – Budget \$72,000**

*Improve drainage on the east boulevard of Patton Avenue to create positive drainage to the catch basin on the North end.*

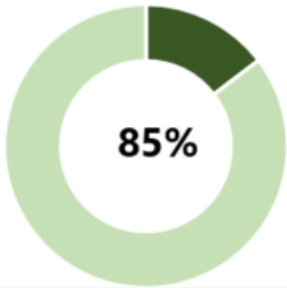
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on December 12<sup>th</sup> 2022
- ISL has been instructed to go ahead with tendering for the spring of 2023 and their estimates and quotes are in line with the budget.
- Job sent out to Tender, schedule in meeting with residences May 1/23.
- Project has been awarded to Ground Breakers scheduling in for spring of 2023.



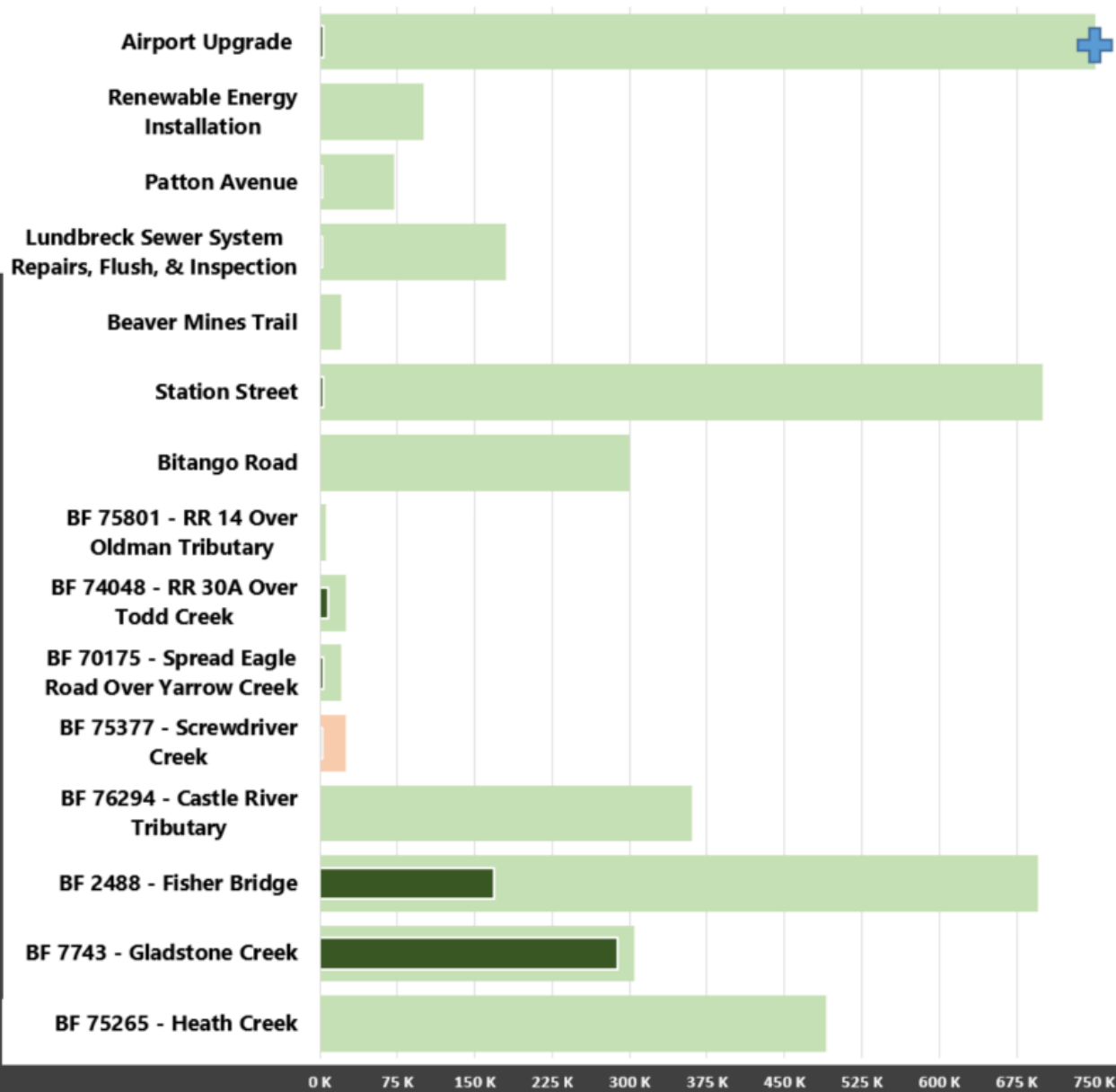
## Large Capital and Other Projects

Total Approved Budget: \$4,436,000. Spend as of **April 18, 2023:**

**\$490,153** ~~April 3, 2023: \$456,910~~



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## **Airport Lighting – Design 2022, Construction 2023**

*Install Airport Airfield Lighting Replacement, with portion of funds from STIP*

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Leo Reedyk engaged to manage tendering, construction, commissioning, etc.
- It is expected that increasing the runway length will provide benefit in terms of classes of aircraft the airport can support. Design deliverables with revised thresholds complete. 6-8 weeks construction required. Completion by Aug 1, 2023 expected, contract extended to reflect
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- IFC Drawings received Dec. 6, 2022. Formal Change Order sent to Contractor Jan 13, 2023 to capture unit/quantity changes prior to material orders for lights, generator, cabling. Signed copy received. Line removal/painting costs remain under discussion.
- Safety Plan & Work Procedures (PCO) review complete February 23<sup>rd</sup>. Crews will permit emergency use of runway within worst case 2 hours notice. Final PCO received April 3<sup>rd</sup>, 2023. Mobilization expected mid-May, 2023, with runway closures occurring in first 3 weeks
- Consultation with affected stakeholders including Tanker Base, STARS, **AHS Air Ambulance**, and other stakeholders has begun regarding construction window
- **10 day construction kickoff notification sent April 18<sup>th</sup>, 2023. Anticipating mobilization by May 5<sup>th</sup>, 2023**

## **Lundbreck Sewer System Repairs, Flush, & Inspection – Design/Construction 2023**

*Repair of 3 sewer main locations within the Hamlet of Lundbreck*

- Working with MPE on brief scope of work package for quotation. Design work awarded February 1<sup>st</sup>, 2023, project setup and quotation package underway.
- Draft drawings received March 2<sup>nd</sup>, 2023, review complete. **Quotation package received April 6<sup>th</sup>, review complete. Awaiting final draft for release**

## **Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2022**

*Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization*

- ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21<sup>st</sup>, 2023. Expanding scope to include Cowley
- Kickoff meeting held March 6<sup>th</sup>, 2023. Anticipate starting analysis work and investigations throughout April
- Reached out to brewery April 4<sup>th</sup> to arrange sampling. **Delayed from April 20<sup>th</sup> scheduling due to weather. Expected early May, 2023.**

## **Beaver Mines Trail – Design/Construction 2023**

*Phase 1 design along HWY between 5<sup>th</sup> and 4<sup>th</sup> street and potential construction (if funds are available)*

- Began engagement with MPE and kicked off preliminary routing February 1<sup>st</sup>, 2023.
- Bert Nyrose is representing the BMCA and their trail committee. Engagement has begun. Awaiting results of BMCA meeting at end of February prior to walking site (tentatively scheduled March 3<sup>th</sup>) for preliminary path layout drawing for AT
- Met with AT Feb 15<sup>th</sup> to discuss permit requirements
- Met onsite with Bert, Lynn, & MPE March 3<sup>rd</sup>. Draft layout drawing received and reviewed. Sent comments to BMCA March 30<sup>th</sup>, awaiting response prior to finalizing for permit purposes response received April 14<sup>th</sup>. Finalizing permit drawings with MPE prior to submission of AT permit

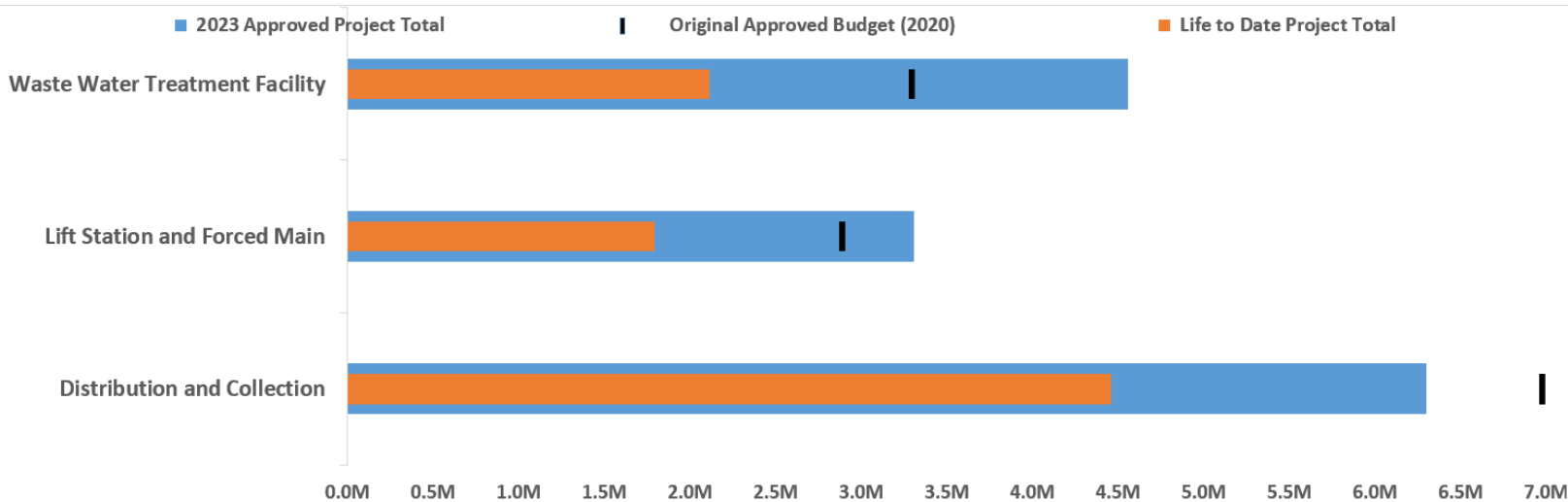
## **Therriault Dam – Geotechnical & Misc. Studies – Engineering 2023**

*Address high priority deficiencies for the Therriault Dam*

- Agreement signed with SNC Lavalin for Geotechnical & Hydrotechnical Assessments for the dam Jan 11, 2023
- Kickoff complete Jan 24, 2023. Geotechnical drill complete March 22<sup>nd</sup>. Piezometers (water pressure measurement tools) placed, will check readings in 2 weeks
- Lab testing of samples underway
- Spillway drone photogram will be complete when weather allows. Currently anticipated April 21<sup>st</sup>.

## BEAVER MINES

**Total Appr. Budget: \$14,169,987. Spend as of April 18<sup>th</sup>, 2023: \$8,682,403**  
**April 2, 2023: \$8,366,861**



### **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.
    - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
  - BYZ has continued to indicate fuel prices over the construction season have been a major issue for them and sub-contractors. Informal requests have been made for additional compensation throughout the year and have not been entertained to date. Formal requests made for \$134,441. Request denied.
  - Meeting with PCES work on plan for hydrant activation once construction allows complete, PCES to be notified once 8<sup>th</sup> St. Connection complete.
  - BYZ hit a gas line during connection at 8<sup>th</sup> street and had to shut down prematurely due to cold weather. BYZ remobilized week of Jan 9<sup>th</sup>, 2023 to complete 8<sup>th</sup> St. Connection and Services on East side of the Hamlet. The 8<sup>th</sup> st. critical connection is required prior to hydrant testing. 8<sup>th</sup> St. connection now complete.
    - Water system complete except service connections along HWY South of store. Walkthrough scheduled February 9<sup>th</sup>, 2023 for partial handover. BYZ has been waiting on better weather to address deficiencies.
    - Engagement with PCES to take place afterwards regarding hydrant activation
  - Damages for Delay letter sent to BYZ Jan 18<sup>th</sup>, 2023, formal contractual dispute response received Jan 19<sup>th</sup>, 2023 to begin negotiation. Meeting held with MPE and BYZ January 31<sup>st</sup> to discuss damages. BYZ attended Feb 14<sup>th</sup> Council meeting, option for damages approved in Feb 28<sup>th</sup> meeting. Sent to BYZ for comment March 7<sup>th</sup>. No formal response received, but informally receptive.
  - Seasonal start-up meeting **scheduled for complete** April 6<sup>th</sup>, 2023. **On-site kickoff scheduled for Apr. 24<sup>th</sup>, 2023**
- **Beaver Mines Waste Facility/System**
    - Tender was awarded to BYZ on May 31, 2022  
BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**

- Waste System will not be ready until 2023 at the earliest to allow for the AEP Approval Process to run its course
  - Mobilization began week of Aug 29<sup>th</sup> for road and forcemain work. Forcemain installed, hydrotest complete. Road grade complete. Geotextile over road complete, gravelling underway. Building foundation work underway, BYZ partially demobilized for Winter.
  - Fortis has complete install of power, not yet energized. Damages occurred on private land during Fortis install. Fortis working directly with landowner to resolve
  - Dosing and septic tank installation complete. Piles have been pounded and slab has been poured. Building sides erected, working to energize site
  - Working through schedule of construction for year with Banner & BYZ. **Expected seasonal ramp-up meeting tentatively scheduled for April 24<sup>th</sup>, 2023**
  - **Clearing and grubbing initial focus. Building interior work underway**
- **Beaver Mines Forcemain & Lift Station**
    - Tender was awarded to Parcon for Lift Station June 15<sup>th</sup> **\$2,326,091 (Original Budget: \$2,220,000)**
    - Construction awarded to low bidder for forcemain work:
      - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
    - Pre-construction kickoff completed June 23<sup>rd</sup>, 2022 for Lift Station
    - Site mobilization for lift station expected mid July.
    - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue.
      - As of Jan 17<sup>th</sup>, contractor has confirmed temporary solutions are ordered for additional and temporary equipment to run the mechanical and electrical equipment so the facility can operate by end of June
      - An alternate generator has been ordered and MCC shop drawings have received final approval with the intent of having permanent solutions in place before end of 2023. A formal contract extension request has been made to reflect
      - Detailed temporary electrical plan has been received.
      - Substantial completion is now June 30<sup>th</sup>, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30<sup>th</sup>, 2023
    - Lift Station underground foundation work complete along with majority of building envelope. Mechanical installation work has begun, HVAC equipment and crane installed. Stair installation complete, duct and mechanical equipment underway. Site visit ~~scheduled for week of Council meeting~~ **scheduled for late April/early May** once majority of mechanical install complete.
    - Forcemain work revised into a contract, contractual end date is end of June, 2023. Kickoff meeting **complete** April 6<sup>th</sup>, 2023. **Site kickoff meeting tentatively planned for April 24<sup>th</sup>, 2023. On-site work has begun.**

***24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. Our first pre-meeting with the Board was Dec 8<sup>th</sup>, 2021. Our first Mediated Meeting with the Board and the Appellants is Dec***

*15<sup>th</sup>, 2021. (Calgary). First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23<sup>rd</sup>.*

*Second mediation took place August 10th, 2022. Legal/MD response complete, meeting with mediator on path forward held September 23<sup>rd</sup>, 2022. Additional response requested by Board by Oct 18<sup>th</sup>; complete, multiple responses between board, MD, and Appellants in last month, currently awaiting Appellants response by Nov 21, 2022. Response received December 13<sup>th</sup>, 2022. Currently awaiting result of discussions between legal teams and board on path forward. Direct discussions ongoing between legal teams.*

***Board has requested a response to the November 10<sup>th</sup>, 2023 letter from the parties by May 4<sup>th</sup>, 2023.***

This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

**Recommendation:**

That the Operations report for the period **April 5<sup>th</sup>, 2023 – April 20<sup>th</sup>, 2023** is received as information.

---

Prepared by: Roland/Jon/David/Tristan

Date: April 20<sup>th</sup>, 2023

Submitted to: Council

Date: April 25<sup>th</sup>, 2023

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
2022-280	Div 1	Sharp edge on side of bridge was hit by grader a couple of years ago. Requesting repair.	Bob M	-	September 7, 2022	Taper down section of Guard Rail to be replace	-
2022-313	Div 4	Road Needs Grading, Cattle Guard Rough on Skyline, Perm Snow fence still needs attention	Shawn/Jon	-	October 24, 2022	Texas gate has been graded and smothed out. Post has been installed for permanent snow fence repair. Some work has been done, need to confirmed its been all completed.	-
2022-341	Div 1	Snow Drifting, Conditions changed from removed snow fence	Eric/Jon	-	November 2, 2022	First call submitted January 16, 2023	-
2022-436	Div 3	4th st sign missing	Don	-	December 7, 2022	Sign has been ordered	-
2022-465	Div 5	Fence broken when pushing snow	Tony N		December 14, 2022	Tony spoke with the owner, will be repair in the spring	
2022-471	Div 4	Wire fence buried with snow, requested fence to be repair by May 1st 2023	Eric/Jon		December 16, 2022		
2023-080	Div 3	Requesting gravel for road to their driveway	Tony N		March 28, 2023	To be comleted during road gravelling.	
2023-082	Div 3	Requested road be plowed - very drifted in	Joey	Complete	March 30, 2023	Road to soft for now, Joey Inspected & attempted. Appears to have been done privately	April 11, 2023
2023-083	Div 4	Road Rutted, Needs Gravel & Grading	Shawn		April 3, 2023	Gravelling to happen April 14	April 14, 2023
2023-084	Div 4	Concern over the amount of gravel lost throughout the winter. Looks bad, rutted, not quality.	Shawn/Jon		April 6, 2023	Will be addressed during gravel progam	
2023-085	Div 3	Enterance to path is full of water and mud	Jon/Tony N		April 11, 2023	Tony Inspected - Plan being Developed	
2023-086	Div 2	Perm Snow Fence Needs Fixing	Jon/Tony N		April 11, 2023	To be torn out	
2023-087	Div 4	Culvert issue under main road	Jon/Tony N		April 11, 2023	Tony Inspected - Plan being Developed	
2023-088	Div 5	Culvert issue - needs replacement	Jon/Tony N		April 11, 2023	With ISL	
2023-089	Div 4	Multiple Residents commented on condition	Topher/Shawn		April 14, 2023	To be graded April 21	
2023-090	Div 5	Aerorator not on, smelling bad	David		April 17, 2023	Randy Informed	



## Recommendation to Council



**TITLE:** Support for NRCAN Grant to Fund Regional Energy Management in 2024

**PREPARED BY:** Tristan Walker

**DATE:** April 25, 2023

**DEPARTMENT:** Municipal Energy Projects

**Department Supervisor**

**Date**

**ATTACHMENTS:**

1. Draft Letter of Support

### APPROVALS:

Tristan Walker

Roland Milligan



2023/04/13



2023/04/13

**Prepared by**

**Date**

**CAO**

**Date**

### RECOMMENDATION:

**That the Council for the Municipal District of Pincher Creek provide a signed letter of support to Alberta Southwest for the application to develop a Regional Energy Management Program in 2024.**

### BACKGROUND:

The purpose of this request for decision is to request support for application to the Natural Resources Canada Deep Retrofit Accelerator grant in partnership with the other municipalities in Southwest Alberta. The grant provides 100% funding for activities such as:

- Identifying and aggregate deep retrofit projects in all participating municipalities in the region
- Guiding the process of developing and implementing specific retrofit projects
- Staying up to date on available funding and financing to implement specific deep retrofit projects
- Building community and regional capacity through education, consultation, and collaboration to share knowledge/lessons learned that support implementing energy efficiency upgrades

The Town and MD of Pincher Creek have had an Energy Management Position for 2 years that has proven its success by saving upwards of \$59,000 and 288 Tonnes of GHG emissions annually. The Energy Project Lead has been approved for another year into 2024, however the long-term stability of the position is unknown.

This grant provides an opportunity to maintain energy management capacity within the Town and MD at a significantly reduced cost.

## Recommendation to Council

This grant provides 100% funding for energy management activities with emphasis on identifying deep retrofit opportunities for low income and marginalized groups. Within the application part of the criteria for success is the area or amount of municipalities/building owners served. Knowing this, expanding the scope of the application to the entire Southwest Alberta region is assumed to greatly increase the chance of a successful application.

This program was presented to the Alberta Southwest Regional Economic Development Association and other municipalities within the region have already expressed interest in being involved in the program and joining the partnership.

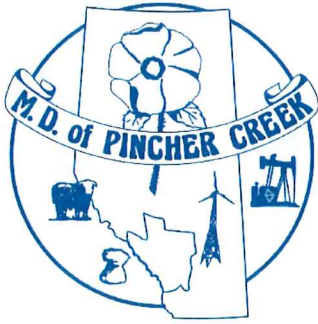
The due date for the application is April 28, 2023 with the expected launch date of the energy management program starting in Quarter 2 of 2024.

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### **FINANCIAL IMPLICATIONS:**

The Municipal District of Pincher Creek would maintain energy management capacity without having to provide salary in the budget post 2024 Q2 should this grant application be approved.





1037 Herron Ave.  
PO Box 279  
Pincher Creek, AB  
T0K 1W0  
p. 403.627.3130  
f. 403.627.5070

[info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca)  
[www.mdpincercreek.ab.ca](http://www.mdpincercreek.ab.ca)

Natural Resources Canada  
Deep Retrofit Accelerator Initiative Team  
580 Booth St. Ottawa, ON K1A0E4

RE: NRCAN Deep Retrofit Accelerator Project Letter of Support

The Municipal District of Pincher Creek is a proud agricultural community that is very aware of its responsibility as stewards of land, energy, and food sustainability.

This letter is to express the Municipal District of Pincher Creek's statement of support for Alberta SouthWest (AlbertaSW) application to the NRCAN Deep Retrofit Accelerator program to develop a Regional Energy Management Program to support the communities of Southwest Alberta.

The communities of Alberta SouthWest have worked in partnership for over 20 years, demonstrating award-winning collaborative success. As a member of that partnership, we value the opportunity to learn about new approaches and technology, increase our knowledge and create efficiencies in our municipal and community operations.

This project proposal will support activities to:

- Continue to identify and aggregate deep retrofit projects in all participating municipalities in the region
- Guide the process of developing and implementing specific retrofit projects
- Stay up to date on available funding and financing to implement specific deep retrofit projects
- Build community and regional capacity through education, consultation, and collaboration to share knowledge/lessons learned that support implementing energy efficiency upgrades


The Municipal District of Pincher Creek has successfully undertaken an energy management program over the past two years in partnership with the Town of Pincher Creek which has shown success in energy savings amounting to immense dollar and emissions savings.

Having a regional energy specialist allows for the community to retain its energy management abilities and stay up to date on technological advancements and new funding opportunities while continuing to implement retrofits identified to date. A regional energy management program would also support the capacity for public outreach, project management, and progressive energy inventory updates. We fully believe this will be a beneficial program for all municipalities in Southwest Alberta and look forward to working together to continue building a sustainable and affordable place to call home.

Rick Lemire


Reeve for the Municipal District of Pincher Creek

## Recommendation to Council

<b>TITLE:</b> Notice of Public Hearing and circulation of Bylaw No. 2023-03 from MD of Ranchland No. 66 for Proposed Road Closure	
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<b>PREPARED BY:</b> Laura McKinnon	<b>DATE:</b> April 20, 2023
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**DEPARTMENT:** Planning and Development

 <b>Department Supervisor</b>	2023/04/20 <b>Date</b>	<b>ATTACHMENTS:</b> 1. Letter from MD of Ranchland 2. Bylaw No. 2023-03 3. Road Closure Location 4. Aerial
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**APPROVALS:**

			2023/04/20 <b>Date</b>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council receive the Public Hearing Notice and Bylaw No. 2023-03 from MD of Ranchland as information and direct Administration if comments are required.**

**BACKGROUND:**

Per Bylaw 1311-19 Intermunicipal Development Plan with the MD of Pincher Creek and the MD of Ranchland, Section 4.2 Referral Policies, MD of Ranchland has circulated the Public Hearing Notice (*Attachment No. 1*) and Bylaw No. 2023-03 (*Attachment No. 2*).

Bylaw No. 2023-01 is a proposed road closure bylaw that is located South of the Bob’s Creek Road, between SE 19-10-2 W5, Lot 1, Block 1, Plan 161 0186 and south of Road Plan 4246JK (*Attachment No. 3*). The applicant’s house and yard are located within the road allowance and this is likely the purpose of request for closure (*Attachment No. 4*).

Council is not required to provide comments on Bylaw No. 2023-03; however, Council for the MD of Ranchland welcomes them.

**FINANCIAL IMPLICATIONS:**  
 None at this time.



## M.D. OF RANCLAND No. 66

PO BOX 1060 ♦ NANTON, AB · T0L 1R0 ♦ 403-646-3131 ♦ MDRANCLAND.CA

April 19, 2023

Attn: Roland Milligan, Chief Administrative Officer  
MD of Pincher Creek No. 9  
Email: [cao@mdpincercreek.ab.ca](mailto:cao@mdpincercreek.ab.ca)  
T0K 2J0

### **Re: Proposed Road Closure**

Dear Municipal Neighbor,

The Municipal District of Ranchland No. 66 has received an application to close a portion of undeveloped public roadway that is not required for public travel and create separate title to such lands in the name of the municipality for sale and consolidation to an adjacent parcel of land in accordance with Section 22 of the *Municipal Government Act*. Proposed Road Closure Bylaw 2023-03, if adopted, will close the portion of road described below.

THAT PORTION OF ROAD ALLOWANCE LYING BETWEEN SE 29-10-2-5 AND LOT 1, BLOCK 1, PLAN 161 0186 AND SOUTH OF ROAD PLAN 4246JK

In agreement with the MD of Pincher Creek & MD of Ranchland Intermunicipal Development Plan we are notifying you of this proposed road closure to give you an opportunity to reply as the road plan is adjacent to the MD of Pincher Creek. A public hearing for Road Closure Bylaw No, 2023-03 will be held at 1:00pm on June 6, 2023. Your feedback is valued and will ensure your municipality's concerns or comments are considered prior to the finalization and adoption of the bylaw. Please **submit your comments** on the proposed road closure by email to the Assistant Planning Advisor Kattie Schlamp, [kattieschlamp@orrsc.com](mailto:kattieschlamp@orrsc.com) by **June 2, 2023**. Your reply will be included in the submission package to Alberta Transportation.

Please do not hesitate to contact Kattie should you have any questions or require any additional information regarding this matter.

Sincerely,

Robert Strauss  
Chief Administrative Officer

Enclosure

**MUNICIPAL DISTRICT OF RANCHLAND NO. 66  
IN THE PROVINCE OF ALBERTA**

**BYLAW NO. 2023-03**

A Bylaw of the Municipal District of Ranchland No. 66 in the Province of Alberta for the purpose of closing to public travel a portion of public roadway to create title in the name of the municipality for subsequent disposal of the land through sale and consolidation with an adjacent piece of land in accordance with Section 22 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

**WHEREAS** the lands hereafter described, and as illustrated in attached Schedule 'A' have not been developed for public travel; and

**WHEREAS** application has been made to Council to have the roadway closed; and

**WHEREAS** the Council of the Municipal District of Ranchland No. 66 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter creating title to same and disposing of same through sale and consolidation with an adjacent piece of land; and

**WHEREAS** notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act; and

**WHEREAS** Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipal District of Ranchland No. 66 in the Province of Alberta does hereby close to public travel for the purpose of creating title to the following described roadway for sale and consolidation, subject to rights of access granted by other legislation:

THAT PORTION OF ROAD ALLOWANCE LYING BETWEEN SE 29-10-2-5 AND LOT 1, BLOCK 1, PLAN 161 0186 AND SOUTH OF ROAD PLAN 4246JK

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Ron Davis, Reeve  
<seal>

\_\_\_\_\_  
Robert Strauss,  
Municipal Administrator

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

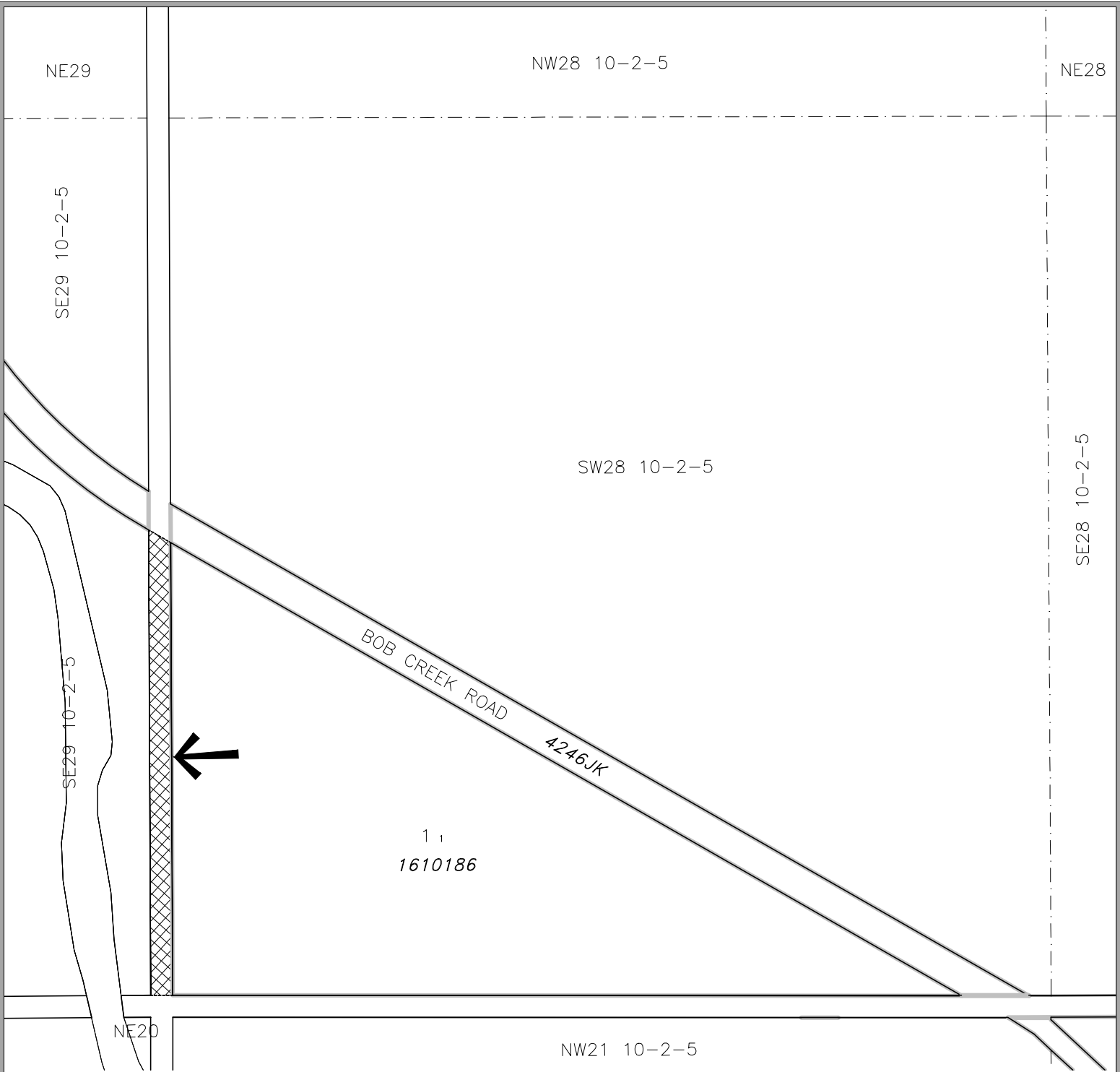
\_\_\_\_\_  
Minister of Transportation  
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Received second reading this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Received third reading this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Ron Davis, Reeve  
<seal>

\_\_\_\_\_  
Robert Strauss,  
Municipal Administrator



**PROPOSE ROAD CLOSURE  
SCHEDULE 'A'**

**Bylaw #:** 2023-03  
**Date:** \_\_\_\_\_



THAT PORTION OF ROAD ALLOWANCE LYING BETWEEN  
SE 1/4 SEC 29, TWP 10, RGE 2, W 5 M AND LOT 1, BLOCK 1  
PLAN 1610186 AND SOUTH OF ROAD PLAN 4246JK

**MUNICIPALITY:** M.D. OF RANCLAND  
**DATE:** FEBRUARY 21, 2023

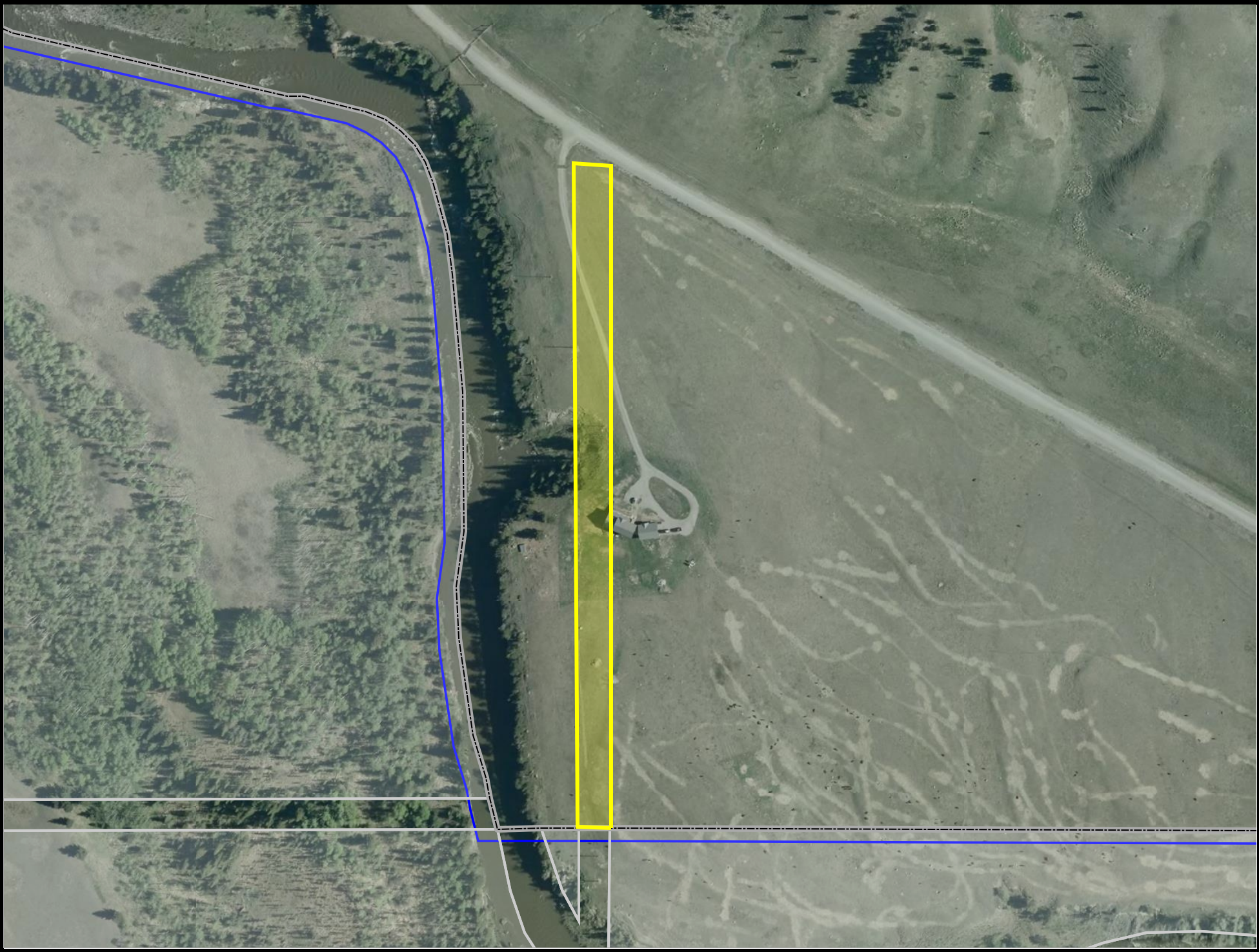


MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"











**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

April 7, 2023 to April 20, 2023

**Discussion:**

April 11	Council Committee and Council Meetings
April 12	Joint Health and Safety Committee Meeting
April 17	CUPE Negotiation Meetings
April 18	Landowner Site Meeting
April 19	Agriculture Service Board Meeting
April 19	Special Council Meeting – Public Hearing DP 2023-02
April 20	Pincher Creek Regional Emergency Advisory Committee Meeting

**Upcoming**

April 25	Council Committee and Council Meetings
April 26	PW Manager Applicant Interview
April 27	PW Manager Applicant Interviews
April 28	WCB Day of Mourning
April 28-29	Pincher Creek Trade Fair

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period April 7, 2023 – April 20, 2023.

Prepared by: CAO, Roland Milligan

Date: April 20, 2023

Respectfully presented to: Council

Date: April 25, 2023

**Administrative Support Activity since last Council Meeting**  
**– prepared by Jessica McClelland, EA**

**Letters from last Council:**

**Advertising/Social:**

Volunteer Week  
Rural Health Care Town Hall – April 28, 2023  
Beaver Mines water standpipe down for unscheduled maintenance  
Reminder to share the road with farm equipment  
Notice of Special Meeting  
Waterton Biosphere needing volunteers

**Other Activities:**

Invitations to Council:




- Lorne Thompson – checking his schedule
- Irrigation District – spoke with Ministers Assistant, meeting will be scheduled following RMA and will be virtual
- South Canadian Rockies Tourism Association – April 25, 2023
- Travel Alberta – June 27, 2023

Planning for MD Booth at Pincher Creek Trade Show  
Volunteer Event  
Agricultural Service Board  
AltaLink Wildfire Mitigation Meeting

**Upcoming Meetings of Importance:**

Regular Committee, Council – April 25, 2023  
Trade Show April 28 and 29, 2023  
Strategic Planning Session May 4 and 5, 2023  
Regular Committee, Council – May 9, 2023

## Recommendation to Council

<b>TITLE: 2023 JOINT FUNDING FORM/ADMINISTRATIVE PROCEDURE</b>			
<b>PREPARED BY: Jessica McClelland</b>		<b>DATE: April 17, 2023</b>	
<b>DEPARTMENT: Administration</b>			
		<b>ATTACHMENTS:</b> <ul style="list-style-type: none"> <li>Draft proposed administrative procedures</li> <li>Draft proposed Joint Funding Form (highlighting changes)</li> </ul>	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**THAT the administrative procedures and application form for the 2023 Joint Funding Committee be approved as presented.**

**BACKGROUND:**

At the Special Council Meeting on November 15, 2022 with the Town of Pincher Creek, a resolution was passed to form a Joint Funding subcommittee to address some concerns related to the process of application.

On April 13, 2023 the Sub Committee met and discussed the form, process and administrative procedures. Due to time constraints for the 2024 application process, the subcommittee decided to only address administrative procedures and the application form at this time. Further discussion on the agreement will take place prior to next year's funding deadlines.

**FINANCIAL IMPLICATIONS:**

**None at this time**



## 2024 Funding Program for Non Profit Organizations



### Joint Funding Program Mandate:

#### WHY DO OUR COUNCILS SUPPORT THE JOINT FUNDING PROGRAM IN OUR COMMUNITY?

We do this to support multiple events and organizations in our community in their efforts to add to the quality of life of our residents and our community. We do this because without supplementary support these activities will most likely not exist or continue to exist in our community. We do this to support and encourage volunteers to pursue activities and events that will benefit our community; and because along with their efforts and abilities and a bit of help from us they will be able to do so.

#### *Instructions:*

- Step One:** Complete the attached application form. Please be aware the amount of funding your organization is requesting will determine how many questions need to be answered. If your request is below \$1,000 you need to answer questions 1 through 8. If your request is between \$1,000 and \$5,000 you need to answer questions 1 through 9. And if your request is in excess of \$5,000 you will need to answer all 10 questions. Additionally, applications requesting more than \$5,000 may require a delegation presentation at a Joint Council Meeting scheduled for the purpose of evaluating the submitted request.
- Step Two:** Gather and attach any financial information requested on the application form. If this information is not included your request for funding may be rejected. Submit you completed application and any supporting documentation required to Liza Dawber. This must be received by **August 4, 2023**. Any questions can be directed to Liza (403) 682-7421. **If all required documents are not attached, your application will not be considered.**
- Step Three:** At the conclusion of your project you must send a report to the Funding Program for Non Profit Organizations stating what the funds received from the program were specifically used for and the benefit the funds provided the community. **Please forward this report to the MD of Pincher Creek, as administrative partner, at Box 279 Pincher Creek AB, T0K 1W0 or email [info@mdpincercreek.ab.ca](mailto:info@mdpincercreek.ab.ca) If this report is not received, you may not be able to access future funding.**
- Step Four:** **Funds are to be used for intended purpose, any change to use needs prior approval.**

Completed applications may be sent to [grants@pccdi.ca](mailto:grants@pccdi.ca) or by mail to Box 1297 Pincher Creek AB T0K 1W0

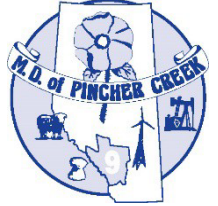
That's it. But please remember the amount of your request determines the number of questions you need to answer as stated in Step One. Thank you for the support you afford our Community!

Councils for the  
Municipal District of Pincher Creek No. 9  
and the  
Town of Pincher Creek



# Joint Council Funding Application Form

**Only completed application forms will be accepted.**



**Name of Organization:**

**Contact Name:**

**Position:**

**Mailing Address:**

**Phone Number:**

**Email Address:**

**Reviewed by Liza Dawber, Grant Specialist:**

**Date:**

Is your request for funding for a single project: Y N (or)

Is your request for funding to enable your organization to continue to operate: Y N

Is your organization a not for profit organization: Y N

Is your organization able to raise funds? Y N

1. Describe what your organization does and specifically how our community benefits from your organization's efforts or envisioned project:




2. a) Amount Requested:  
 b) What are funds to be used for?  
 c) How much have you raised towards this project to date?

3. a) Have you applied for FCSS or funding from any other source?  
 b) Have you received funding from Town or MD? If so, in what amount?

4. If not, why? If so, from whom and how much?

<p>5. How many times has your organization requested funding from our Joint Funding program over the past 5 years? How much has been received each of those years?</p> <p>Has your organization supplied the report from last year's funding?</p>	
<p>6. How many work hours will be volunteer work hours and how many work hours will be paid for service work hours?</p>	
<p>7. If your organization does not receive the requested funding, will it be able to continue operations or complete the project?</p>	
<p>8. What is the amount of funds your organization has raised for annual operational requirements?</p>	
<p>9. Please submit a copy of the most recent bank statement.</p>	
<p>10. Please attach your current year business plan, audited or reviewed financial statements and a list of all financial investments your organization has invested on its behalf.</p> <p>** if this is not included, your application will not be considered.</p>	

## Recommendation to Council

<b>TITLE:</b> 2023 BUDGET ITEM – Gravel/Plow Truck			
<b>PREPARED BY:</b> Roland Milligan		<b>DATE:</b> April 20, 2023	
<b>DEPARTMENT:</b> Chief Administration			
		<b>ATTACHMENTS:</b>	
<b>Department Supervisor</b>	<b>Date</b>	<ol style="list-style-type: none"> <li>1. Drop In Engine Replacement</li> <li>2. In-Frame Engine Repair</li> <li>3. Replacement Truck Options</li> </ol>	
<b>APPROVALS:</b>			
			
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council review the information provided and give Administration direction on either the replacement or repair of Unit 412 (Gravel/Plow Truck);**

**AND Further, with the funds coming from the MD’s MSI grant funding.**

**BACKGROUND:**

On November 22, 2022, Council approved the 2023 Budget. Within the budget, there was a purchase of a new gravel/plow truck to replace Unit 412. Unit 412 is a 16 year old Western Star tandem axle gravel truck.

Council has stated some concerns regarding the budgeted amount and is enquiring about alternatives to purchasing a new truck to replace Unit 412. The budgeted amount is \$450,000.

Public Works’ comments on the truck’s needs:

*We need to address some fixes that are needed on this truck.*

*This truck needs a couple of issues fixed so that it will be 100% back to running operational and safe.*

*New or used box (box is rusted out in places where it needs to be structurally sound)  
15k-20k*

## Recommendation to Council

*Needs new or remanufactured injectors (raw fuel being pushed passed and into the exhaust because of not adequate atomization). 5k-7.5k*

*Rear transmission Auxiliary needs rebuilt, splits out of range when under load.  
Dependent on what is found faulty for cost analysis.*

We have received two estimates on replacing the engine in the truck. The first is an estimate for a replacement remanufactured engine. Estimated cost of approximately \$85,000. (**Attachment No. 1**).

The second estimate is to have the existing engine rebuilt within the frame. Approximately \$39,000. (**Attachment No. 2**).

PW also received information of two new trucks that would be available for replacement. The first being a 2022 Western Star 47X (\$293,715.00) and the second being a new 2024 Kenworth T880 (\$365,000.00) (**Attachment No. 3**).

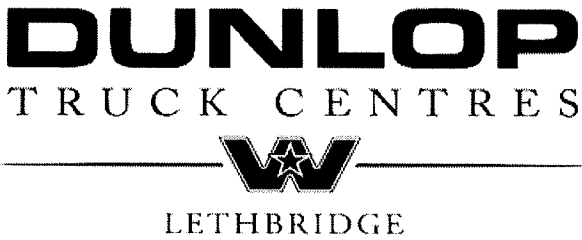
Public Works' plan for this truck is to act as a back-up plow truck and to also be available for gravel hauling or other project work in the winter. The intent would be to put a slide in sander box with rear discharge and putting a single plow on the front. This truck would not have a wing.

The above engine rebuild options do include the costs of a new box, transmission repair, slide in sander, or plow. The estimates for the new trucks also do not include the slide in sander, or plow. We do not have these estimates at this time and hopefully they will be available by the meeting.

### **FINANCIAL IMPLICATIONS:**

To be determined.





**LETHBRIDGE**  
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**\*\*\* Customer Review \*\*\***

Date / Time: 4/4/2023 3:48:35PM  
 Repair Order: 1021  
 Customer: 03301  
 Branch: 2  
 Invoice Total: \$84,109.61

\*\*\*Charge\*\*\*  
 Page 1 of 2

**Bill To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0  
 Shop: 403-627-3484

**Ship To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0

Customer P/O: jslomp Completion Date:

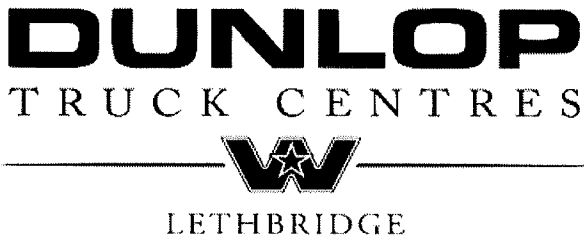
**Unit Number:** NT1877 **Model Year:** 2007 **Make/Model:** Western Star 4900SA  
**Type:** Heavy Truck **VIN:** 5KKHALCK97PY08698  
**In-Service Date:** 08/15/2012

**Task: 1**    **40-200001.01**    **Engine Repair**    **Department:** Service  
**Complaint:** REPLACE ENGINE WITH DROPIN

Description / Ref Number	U/M	Quantity	Price	Extended Price
MISC CLAMPS/SEALS/HOSES ETC	Misc	1.00	2,500.00	2,500.00
REMAN DDECV POWERCHOICE ENGINE	Part EA	1.00	49,426.35	49,426.35
REMAN DDECV POWERCHOICE ENGINE-Core	Inherent	1.00	18,028.37	18,028.37
OAT N/F 50/50 PINK	Part EA	12.00	11.94	143.28
<b>Task 1 Subtotals</b>			Parts:	\$49,569.63
			Core Charge:	\$18,028.37
			Labor:	\$8,247.25
			Miscellaneous:	\$2,500.00
			<b>Task 1 Totals:</b>	<b>\$78,345.25</b>

**Task: 2**    **90-100001.01**    **Lube Service Special**    **Department:** Service  
**Complaint:** Replace engine oil and filter.  
 Replace fuel filter.  
 Lube chassis and check fluid levels.  
 Check dca.  
 Quick check list.

Description / Ref Number	U/M	Quantity	Price	Extended Price
OLD SHOP 15W40 BULK SHOP	Part EA	42.00	5.59	234.78
OIL EHC	EHC	1.00	4.20	4.20
FUEL FILTER	Part EA	1.00	37.63	37.63
ELEMENT	Part EA	2.00	32.30	64.60
GREASE EP-2 HD ULTRA TAC	Part EA	1.00	7.00	7.00
<b>Task 2 Subtotals</b>			Parts:	\$344.01
			EHC:	\$4.20
			Labor:	\$203.93
			<b>Task 2 Totals:</b>	<b>\$552.14</b>



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Attachment No. 1

**\*\*\* Customer Review \*\*\***

Date / Time: 4/4/2023 3:48:35PM  
 Repair Order: 1021  
 Customer: 03301  
 Branch: 2  
 Invoice Total: \$84,109.61

\*\*\*Charge\*\*\*  
 Page 2 of 2

**Bill To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0  
 Shop: 403-627-3484

**Ship To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0

Customer P/O: jslomp Completion Date:

**Task: 3    41-100005.01    Engine Air Filter R/R Dual Outside    Department: Service**  
**Complaint:** REPLACE AIR FILTERS

Description / Ref Number	U/M	Quantity	Price	Extended Price
AIR FILTER	EA	1.00	99.76	99.76
<b>Task 3 Subtotals</b>		Parts:		\$99.76
		Labor:		\$104.97
		<b>Task 3 Totals:</b>		<b>\$204.73</b>

GST/HST Number: 898710827RT0001

<b>Totals</b>	
<b>Total Parts:</b>	<b>\$50,013.40</b>
<b>Total Core Chg:</b>	<b>\$18,028.37</b>
<b>Total Core Ret:</b>	<b>\$0.00</b>
<b>Total EHC:</b>	<b>\$4.20</b>
<b>Total Labor:</b>	<b>\$8,556.15</b>
<b>Total Miscellaneous:</b>	<b>\$2,500.00</b>
<b>Total SHOP SUPPLIES:</b>	<b>\$1,002.27</b>
<b>Invoice Subtotal:</b>	<b>\$80,104.39</b>
<b>Total Tax:</b>	<b>\$4,005.22</b>
<b>Invoiced Total:</b>	<b>\$84,109.61</b>

Payment Method  
 Charge

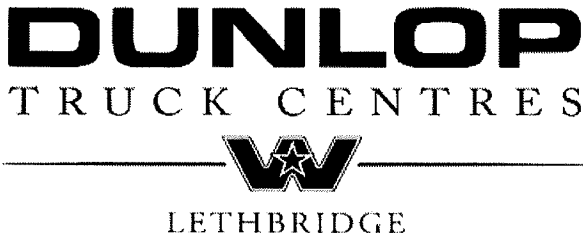
ESTIMATE ONLY. ADDITIONAL PARTS AND SERVICE MAY BE REQUIRED. ADDITIONAL ESTIMATES TO BE PROVIDED FOR THOSE ADDITIONAL NEEDS.

NO RETURNS ON ELECTRICAL OR SPECIAL ORDER PARTS. NO RETURNS AFTER 30 DAYS. 15% RE-STOCK CHARGE ON ALL RETURNED PARTS.

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NOTE: ANY DISCREPANCY REGARDING REPAIRS, MUST BE REPORTED WITHIN 30 DAYS OF THE SAME, FOR ANY CONSIDERATION. CUSTOMER MUST PRESENT A COPY OF THE ORIGINAL REPAIR ORDER INVOICE.

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_



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ATTACHMENT No. 2

\*\*\* Customer Review \*\*\*  
 Date / Time: 4/4/2023 3:40:04PM  
 Repair Order: 1020  
 Customer: 03301  
 Branch: 2  
 Invoice Total: \$38,126.35  
 \*\*\*Charge\*\*\*  
 Page 1 of 3

**Bill To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0  
 Shop: 403-627-3484

**Ship To:** M D OF PINCHER CREEK  
 BOX 279  
 PINCHER CREEK, AB T0K 1W0

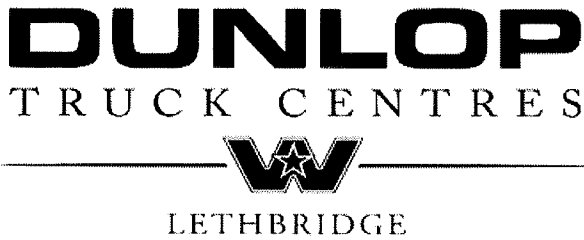
Customer P/O: jslomp Completion Date:

**Unit Number:** NT1877 **Model Year:** 2007 **Make/Model:** Western Star 4900SA  
**Type:** Heavy Truck **VIN:** 5KKHALCK97PY08698  
**In-Service Date:** 08/15/2012

**Task: 1** 40-200001.01 **Engine Repair** **Department: Service**  
**Complaint:** INFRAME ENGINE

Description / Ref Number	Misc	U/M	Quantity	Price	Extended Price
MISC SEALS/CLAMPS/ORINGS	Misc		1.00	1,500.00	1,500.00
ETC					
CLAMP	Part	EA	1.00	22.65	22.65
WASHER	Part	EA	4.00	2.94	11.76
M--GASKET	Part	EA	1.00	1.40	1.40
GASKET *	Part	EA	1.00	5.64	5.64
GASKET *	Part	EA	4.00	5.64	22.56
NUT (P)	Part	EA	4.00	8.32	33.28
M--O-RING	Part	EA	2.00	4.90	9.80
STUD	Part	EA	4.00	20.57	82.28
HARNES, INJ	Part	EA	1.00	214.13	214.13
FITTING,	Part	EA	1.00	15.93	15.93
TURBO ASM	Part	EA	1.00	3,507.86	3,507.86
TURBO ASM	Inherent		1.00	955.50	955.50
4A: W/PUMP	Part	EA	1.00	732.32	732.32
4A: W/PUMP	Inherent		1.00	248.43	248.43
O/H KIT 14L (hw)	Part	EA	1.00	5,402.87	5,402.87
O/H KIT 14L (hw)-Core	Inherent		1.00	458.64	458.64
CYLINDER HD (HWMA)	Part	EA	1.00	6,476.50	6,476.50
CYLINDER HD (HWMA)-Core	Inherent		1.00	2,243.51	2,243.51
INJECTOR6PAK	Part	EA	1.00	4,147.55	4,147.55
INJECTOR6PAK-Core	Inherent		1.00	2,258.80	2,258.80
OAT N/F 50/50 PINK	Part	EA	12.00	11.94	143.28
<b>Task 1 Subtotals</b>				<b>Parts:</b>	<b>\$20,829.81</b>
				<b>Core Charge:</b>	<b>\$6,164.88</b>
				<b>Labor:</b>	<b>\$6,297.90</b>
				<b>Miscellaneous:</b>	<b>\$1,500.00</b>
				<b>Task 1 Totals:</b>	<b>\$34,792.59</b>

**Task: 2** 90-100001.01 **Lube Service Special** **Department: Service**



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*Attachment No. 2*

**\*\*\* Customer Review \*\*\***

Date / Time: 4/4/2023 3:40:04PM  
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 Branch: 2  
 Invoice Total: \$38,126.35

\*\*\*Charge\*\*\*  
 Page 2 of 3

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 Shop: 403-627-3484

**Ship To:** M D OF PINCHER CREEK  
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 PINCHER CREEK, AB T0K 1W0

Customer P/O: jslomp Completion Date:

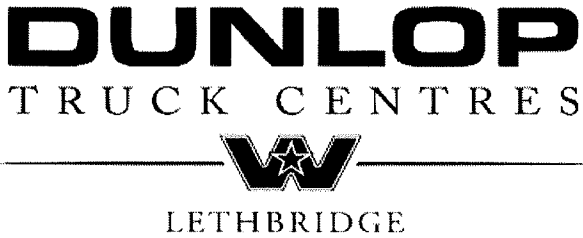
**Complaint:** Replace engine oil and filter.  
 Replace fuel filter.  
 Lube chassis and check fluid levels.  
 Check dca.  
 Quick check list.

Description / Ref Number	U/M	Quantity	Price	Extended Price
OLD SHOP 15W40 BULK SHOP	Part EA	42.00	5.59	234.78
OIL EHC	EHC	1.00	4.20	4.20
FUEL FILTER	Part EA	1.00	37.63	37.63
ELEMENT	Part EA	2.00	32.30	64.60
<b>Task 2 Subtotals</b>			Parts:	\$337.01
			EHC:	\$4.20
			Labor:	\$203.93
			<b>Task 2 Totals:</b>	<b>\$545.14</b>

**Task: 3 41-100005.01 Engine Air Filter R/R Dual Outside**  
**Complaint:** REMOVE AND REPLACE AIR FILTERS

**Department: Service**

Description / Ref Number	U/M	Quantity	Price	Extended Price
AIR FILTER	Part EA	1.00	99.76	99.76
<b>Task 3 Subtotals</b>			Parts:	\$99.76
			Labor:	\$104.97
			<b>Task 3 Totals:</b>	<b>\$204.73</b>



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*ATTACHMENT No. 2*

\*\*\* Customer Review \*\*\*

Date / Time: 4/4/2023 3:40:04PM  
 Repair Order: 1020  
 Customer: 03301  
 Branch: 2  
 Invoice Total: \$38,126.35

\*\*\*Charge\*\*\*  
 Page 3 of 3

**Bill To:** M D OF PINCHER CREEK  
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 PINCHER CREEK, AB T0K 1W0  
 Shop: 403-627-3484

**Ship To:** M D OF PINCHER CREEK  
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 PINCHER CREEK, AB T0K 1W0

Customer P/O: jslomp

Completion Date:

GST/HST Number: 898710827RT0001

<b>Totals</b>	
<b>Total Parts:</b>	<b>\$21,266.58</b>
<b>Total Core Chg:</b>	<b>\$6,164.88</b>
<b>Total Core Ret:</b>	<b>\$0.00</b>
<b>Total EHC:</b>	<b>\$4.20</b>
<b>Total Labor:</b>	<b>\$6,606.80</b>
<b>Total Miscellaneous:</b>	<b>\$1,500.00</b>
<b>Total SHOP SUPPLIES:</b>	<b>\$768.35</b>
<b>Invoice Subtotal:</b>	<b>\$36,310.81</b>
<b>Total Tax:</b>	<b>\$1,815.54</b>
<b>Invoiced Total:</b>	<b>\$38,126.35</b>

Payment Method

Charge

ESTIMATE ONLY. ADDITIONAL PARTS AND SERVICE MAY BE REQUIRED. ADDITIONAL ESTIMATES TO BE PROVIDED FOR THOSE ADDITIONAL NEEDS.

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Signature: \_\_\_\_\_ DATE: \_\_\_\_\_


**Brandt Tractor Ltd.**

10121 Barlow Trail NE  
 Calgary, AB T3J 3C6  
 (403)243-6011

**Truck Rigging  
 & Trailers**
**2022 WESTERN STAR 47X**
**Stock# 15431**
**Vehicle Details**

YMM 2022 WESTERN STAR 47X  
 Model Name Dump Truck  
 Model Desc Day Cab Tandem Drive  
 VIN 5KKHBPFE8PLUD5148  
 VIN2 Desc Cancade 15' Gravel Box  
 VIN2 20423  
 Color White  
 Wheelbase 196  
 Fifth Wheel N/A N/A N/A  
 Brakes New,  
 Odo Metric KM  
 Equip Code K03A  
 Cat1 Trucks  
 Cat2 Dump Trucks  
 Cat3 Dump Tandem Axle  
 Availability Available  
 License# NVIS  
 Certification Yes  
 Certification Date 08/31/23  
 Certified Prov AB  
 Warr Eligible No

**Sleeper**

Sleeper N/A

**Engine**

Engine Cummins L9 350 HP  
 Engine Serial 74955022  
 Engine Hours 0

**Transmission**

Transmission 3000 RDS Allison

**Axle Information**

Front Axle MFS-16-143A Meritor 16,000  
 Rear Axle MT-40-14X Meritor 40,000  
 Ratio 5.29

**Suspension**

Front Suspension Taper Leaf  
 Rear Suspension Airliner 40,000 lbs

**Fuel Tank**

LH Fuel Tanks 100 Gallon

**Wheels/Tires**

Front Tire Qty 2  
 Front Tires 385/65R22.5 18Alcoa LVL 100% Michelin XZY-3  
 Rear Tire Qty 8  
 Rear Tires 11R22.5 16 100% Continental HDC3

Rear wheels Accuride 4236Z Accu-Lite  
 15' gravel box, AR200 floor & gate, 178" high tensile inner wall and 12 gauge  
 outer wall, Air-imp sloped tail gate, telescopic hoist, Air-shift PTO and pump,  
 Three (3) line wet kit, 50 gallon hydraulic oil reservoir c/w sight glass & single  
 can filter, 2" x 10" painted side boards, 15' flip over Dual Arm Mesh tarp c/w  
 electric crank drive, Tail gate spreader chains, Sandblasted - epoxy primed -  
 urethane top coat.


**\$293,715.00**

Contact

**Robin Erdelyan**

(Work) 780-955-2770

(Cell) 587-643-0290

rerdelyan@brandt.com

While every effort has been made to ensure display of accurate vehicle data, the inventory listings within this web site may not exactly reflect all accurate vehicle items. All inventory listed is subject to prior sale. The vehicle photos displayed may be examples for display purposes only. Pricing throughout the web site may not include options that might have been installed at the dealership. There may be other dealer preparation or service fees. Taxes, tag and title fees not included in the price. Please contact a dealership representative for up-to-the-minute availability, pricing verification and details.


**Brandt Tractor Ltd.**

10121 Barlow Trail NE  
 Calgary, AB T3J 3C6  
 (403)243-6011

**Truck Rigging  
 & Trailers**
**2024 KENWORTH T880**
**Stock# 15927**
**Vehicle Details**

YMM	2024 KENWORTH T880
Model Name	Dump Truck
Model Desc	Tandem-Axle Daycab Dump Truck
VIN	ID15927
VIN2 Desc	Cascade 15' Gravel Box
VIN2	22083
Color	White
Wheelbase	205"
CA	137"
OH	90"
Radio	Kenworth DEA730
Cab Interior	Slate Gray Vantage Daycab
Driver Seat	DuraCloth GT702 High Back
Passenger Seat	DuraCloth GT100 Toolbox High Back
Odo Metric	KM
Equip Code	K03A
Cat1	Trucks
Cat2	Dump Trucks
Cat3	Dump Tandem Axle
Availability	Available
Certification	No
Warr Eligible	No
<b>Sleeper</b>	
Sleeper	N/A
<b>Engine</b>	
Engine	Paccar MX-13 510 HP
Engine Hours	0
<b>Transmission</b>	
Transmission	FO18E318B-MXP Eaton
<b>Axle Information</b>	
Front Axle	MFS20 Meritor 20,000
Rear Axle	RT46-160P Dual Meritor 46,000
Ratio	4.10
<b>Suspension</b>	
Front Suspension	Taperleaf
Rear Suspension	460 Airglide 46,000 lbs
<b>Wheels/Tires</b>	
Front Tire Qty	2
Front Tires	385/65R22.5 18 0 Bridgestone M864
Front Wheels	Alcoa 82462
Rear Tire Qty	8
Rear Tires	11R24.5 16 0 Goodyear Armor Max Pro
Rear Wheels	Alcoa 98U63
<b>Vehicle Details</b>	
Length	0
Width	0
Rigged	Dump

**\$365,000.00**

15' gravel box, 3/16" Hardox 450 single wall design, Air-trip sloped tail gate, Pintle hitch c/w air, electrical and hydraulic connections to pull a pup trailer, Air-shift PTO and pump, Three (3) line wet kit, 45 gallon hydraulic tank, 2" x 12" painted side boards, Michel's Electronic Flip Tarp Conversion Kit Direct Drive, Tail gate spreader chains, Sandblasted – epoxy primed – urethane top coat.

**Contact**
**Robin Erdelyan**

(Work) 780-955-2770

(Cell) 587-643-0290

rerdelyan@brandt.com



March 30, 2023

**MD of Pincher Creek No. 9**

Box 279,  
1037 Herron Avenue,  
Pincher Creek, Alberta  
T0K 1W0

Attention: Ms. Jessica McClelland  
Communications

Good Morning Jessica;

It was a pleasure speaking with you the other week. As per your request, I have enclosed a proposal for us to produce for the MD of Pincher Creek a full colour magazine, both digital and print forms.

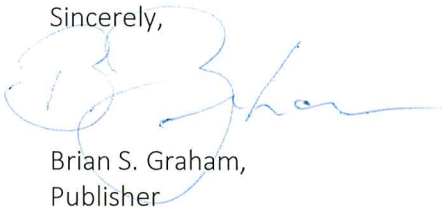
I have enclosed an outline of our publishing process, as well as a sample magazine we produced for another county such as yours. Also find included, a proposal to produce a full scale, full colour magazine at **no cost** to the Municipal District of Pincher Creek No. 9.

When we talked, you did mention that you would have to present our proposal to Council on the 18<sup>th</sup> of April. If you like, I can make myself available to attend the meeting. That way, I can answer any questions the council may have at that time.

If you have any questions regarding our publishing process, please do not hesitate to contact myself directly.

Looking forward to meeting and working with you.

Sincerely,



Brian S. Graham,  
Publisher

enclosed



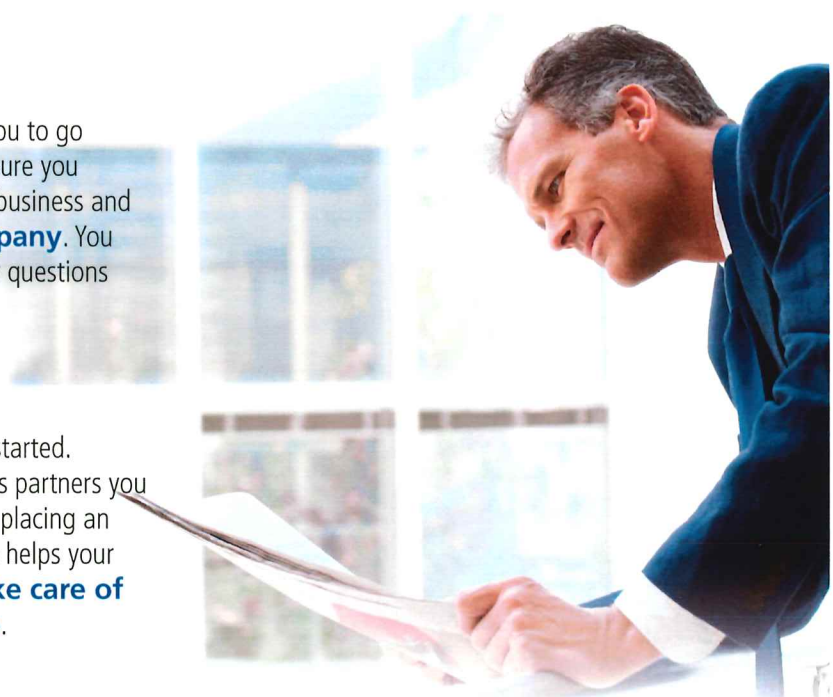


## OUR PUBLISHING PROCESS

Curious as to how the process works to get a self-funded company profile magazine...at no cost to your business? *TNC Publishing manages the project for you and guides you along step by step taking care of 95% of the work.* Here is how it all comes together for your company:

- 1.** We will do a phone call or in person meeting with you to go over this process and the booking form. This will ensure you understand exactly what we are producing for your business and what you are receiving at **no cost to your company**. You will receive a sample of our work and get to ask any questions you may have about the product or process.
- 2.** We send you an email with what we require to get started. Typically, we need a list of the suppliers and business partners you would like to have us invite to participate by way of placing an advertisement. This supports your company and also helps your suppliers connect with your customer base. **We take care of all of the calls and securing the ad space.**
- 3.** Ad sales begin and take anywhere from 8-16 weeks, depending on how many suppliers/business partners we were supplied with and how quickly they get back to us to confirm ad sizes. Again, we take care of all of the work for advertising sales and just keep you updated with weekly emails.

This includes photography, writing, and any other content you want to include.







**4.** Once ad sales are completed, we will contact you to guide you along in terms of content. We have freelance writers and photographers that can assist you if needed, or maybe you already have a lot of company photos onhand that we can use. Once we have all of the materials from you, we will proceed to design.



**5.** You will now receive a first draft of your magazine in PDF format. This includes the entire layout, including the advertising. It is at this time you can review the overall design and layout and let us know if you would like to have any changes made. We will go back and forth with PDF proofs until you are happy with how everything is looking.

**6.** TNC Publishing will start the proofing process once you approve the first layout of your magazine. Once that is complete, we have a hard copy proof done up and send it to you for your review and final sign off.



**7.** You will receive a proof to sign when you are ready to proceed to print, and have options like ordering extra copies, or choosing the type of paper stock for your magazine.

**8.** Once we get the hard copy proof back and it's all signed off on, we will proceed to print! This takes approximately 2 weeks. The magazines are then delivered to your location ready for you to hand them out in a variety of ways. We will give you suggestions on how to best use them and will also provide you with your interactive digital/online magazine link for distribution as well!

That's it! We keep things simple here at TNC Publishing. We guide you along each step and if you have any questions, just call or email us. A real person answers the phone and we are prompt to respond to inquiries by email as well. Typical time frame from start to completion is 4 to 6 months.

**TNC Publishing Group manages this entire process and takes care of 95% of the work.**



1, 6923 Farrell Road SW, Calgary, Alberta T2H 0T3, Phone 1-888-822-8112





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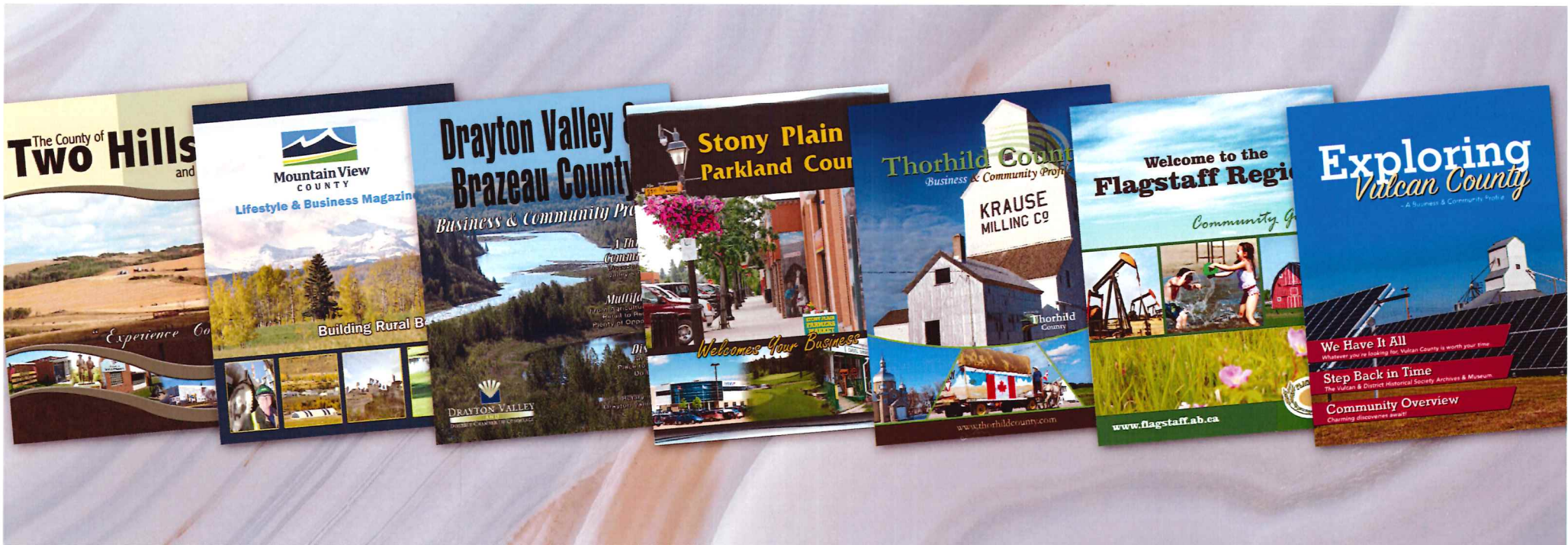
Once we get our inspiration from you, we do all the legwork from advertising material collection and creation, design and print. We appreciate that it is expensive to implement a well-rounded marketing campaign, and marketing budgets are extremely tight. We offer a marketing solution that costs you nothing and may be one of the best investments you never made. Let us help you build and market your region.

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- An ideal giveaway at events and trade shows;
- An eye-catching publication for current and potential residents and corporations;
- A platform for local services in your MD / County, plus projects, programs and features;
- A beautiful keepsake for generations to come.

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PUBLISHING GROUP

**From:** [Kootenai Brown Ed Coordinator](#)  
**To:** [MDInfo](#)  
**Cc:** [Farley Wuth](#); [Janelle Harris](#)  
**Subject:** Kootenai Brown Pioneer Village - Commemoration of the Coronation of King Charles III - May 6  
**Date:** April 18, 2023 10:15:39 AM

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Hello,

Kootenai Brown Pioneer Village will be holding an evening event commemorating the Coronation of King Charles III, on Saturday, May 6, at 7 pm. It will be a wine and cheese event with a brief formal program featuring the Royal Canadian Legion Colour Guard, some words from the Mayor and local officials, of which we hope that the MD Reeve or a council member may speak, and finally the opening of an exhibit of Royalty and related items in honour of the transition, being donated for the most part by Derek and Pauline Breeze, with the exhibit curated by Mrs. Breeze. These items will be on display at Pioneer Place throughout the spring, after which they will be on permanent display in the Bank of Commerce-Turcott building.

This is our invitation to the Reeve and Council to attend.

Please contact us if you have any questions.

Regards,

Gord Tolton  
Education Coordinator  
Kootenai Brown Pioneer Village  
PO Box 1226  
Pincher Creek, Alberta  
Ph: [\(403\) 627-3684](tel:4036273684)  
[edcoordinator.kbpv@gmail.com](mailto:edcoordinator.kbpv@gmail.com)

**From:** [Peter Casurella](#)  
**To:** [MDInfo](#)  
**Cc:** [bev@albertasouthwest.com](mailto:bev@albertasouthwest.com)  
**Subject:** Tourism Lethbridge rural tours.  
**Date:** April 19, 2023 11:06:30 AM  
**Attachments:** [Draft Routes .pdf](#)

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Dear MD of Pincher Creek

I'm emailing today about a side project I'm working on with Tourism Lethbridge.

We are in the process of creating **3 self-guided driving tours** that will showcase some of the unique and impressive renewable energy assets in Southern Alberta. We believe that this tour will be an excellent way to promote tourism and to highlight the region's commitment to sustainability and innovation.

Our goal with this project is to create a fun and engaging way for visitors to learn about the renewable energy industry in Alberta and to explore our rural communities. We hope that this tour will not only be entertaining, but will also provide educational value and inspire visitors to consider the potential of renewable energy in their own communities.

We are reaching out to inform you about this initiative and to ensure you have the opportunity to **raise any concerns** since the MD of Pincher Creek features heavily in some of the routes. We would be grateful for any feedback or concerns you may have as well as any interest in contributing to the development of this tour.

Attached to this email you will find the draft routes and a list of sites that we are considering for inclusion in the tours. We believe that these sites represent the best of what Southern Alberta has to offer in terms of renewable energy assets and we are excited to share them with visitors from across the world.

If you have any questions or concerns, please do not hesitate to contact us. We would be happy to discuss this initiative with you in more detail and to explore how we can work together to promote Southern Alberta's unique renewable energy assets. There are always ways for your municipality to engage alongside to add value, whether that's in the form of dedicated viewing areas or signage to enhance the experience of road-trippers.

Thank you for your time and consideration.

Sincerely,

Peter Casurella  
Progressive West Consulting

# South-West Wind & Water Tour

Waterton Loop

3.5 hours, 319 km

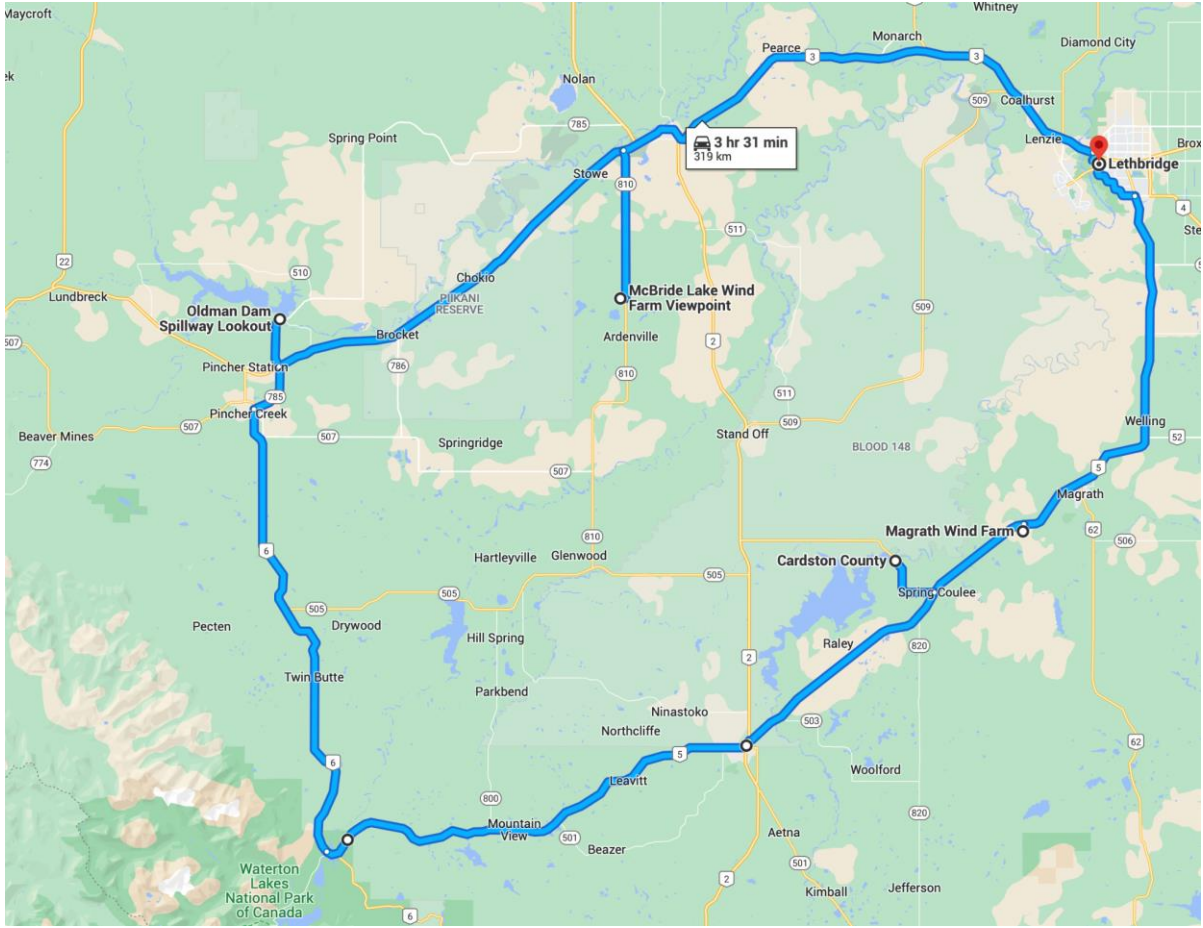
## Sites:

1. **Magrath Wind Farm**
2. **St. Mary's Dam**
3. **Oldman Dam Spillway Lookout**
4. **Oldman River Wind Farm**
5. **McBride Lake Wind Farm View Point**

## Navigation

1. Take Hwy 5 south to **Magrath Wind Farm**
  - a. Off ramp option: Raymond, Western Canada's first net-zero community
2. Continue on Hwy 5, then take 505 to **St. Mary's Dam**
3. Head back and continue south on Hwy 5 to Waterton
  - a. Off ramp options: Cardston Carriage Museum, Cardston Cobblestone Manor,
  - b. Waterton, First Oil well in Western Canada in Waterton
4. Take Hwy 6 north, then Hwy 785 to the **Oldman Dam Spillway Lookout & Oldman River Wind Farm**
  - a. Off ramp options: scenic spot, Twin Butte General Store & Restaurant,
  - b. Pincher Creek Pioneer Village, Lebel Mansion, Sleepy Hollow Campground,
  - c. Beaver Mines, Castle River Campground,
  - d. Heritage Acres Museum, Old Man Dam Provincial Recreation Area,
  - e. Head-Smashed-In Buffalo Jump
5. Take Hwy 3 east, then Hwy 810 south to **McBride Lake Wind Farm View Point**
6. Return north to Hwy 3 and head east back to Lethbridge
  - a. Off ramp options: Fort Macleod Historic Mainstreet, Empress Theatre, Homestead Bakery, Stronghold Brewery,
  - b. Monarch Little Gem Winery







En-route Restaurants	En-route Retailers & Attractions
<ul style="list-style-type: none"> <li>● Magrath: SASH, Magrath Golf Course Pro Shop &amp; Restaurant</li> <li>● Cardston: Cardston Drive-in, Cobblestone Manor, Burger Hut, What's Pop'n Pop Shop, Mings gardens, Guero Taco, Cardston Pizza &amp; Donairs, KFC, Pizza Hut, Dairy Queen, Subway, A&amp;W</li> <li>● Hwy5: Stanley's BBQ Grill House</li> <li>● Waterton: Windsor Lounge, Red Rock Trattoria, Pizza of Waterton, Pearl's Cafe, The Taco Bar, Zum's Eatery &amp; Mercantile, Thirsty Bear Waterton, Lakeside Chophouse &amp; Wine Bar, Waffleton, Waterton Lakes Lodge Resort, Trappers Mountain Grill, Weiners of Waterton, Subway, Windflower Corner Coffee, BeaverTails Waterton, Waterton Park Cafe, Big Scoop Ice Cream Parlor, Fireside Lounge &amp; Wine Bar, Vimy's Lounge and Grill</li> <li>● Twin Butte: Mountain High Matcha Tea Store, The Grumpy Goat Ice Cream, Twin Butte General Store</li> <li>● Pincher: Seasons Cafe &amp; Eatery, Pizza Hut, Subway, the Hut Cafe, Bright Pearl restaurant, Antonio's Pizza, Green Bamboo Peking House, Bear Grass Bistro, Tim Hortons, Soo Sushi, Luigi's Pizza &amp; Steakhouse, Dairy Queen, A&amp;W, Boston Pizza, McDonald's, Uncle Al's Pizza</li> <li>● Monarch: Voorst Greenhouses?</li> <li>● Brocket: Piikani Travel Centre Cafe &amp; Deli</li> </ul>	<ul style="list-style-type: none"> <li>● Waterton: Welch's Chocolate Shop, My Sisters Room, Rocky Mountain General Store, Evergreen Antiques &amp; Gifts, Akamina Gifts Ltd, Village Gifts, Princess Gifts</li> <li>● Mountain View: Barn Store, Old West Cheese Factory</li> <li>● Cardston: Sami's Earthstone Gifts, Waypoint Convenience, Atkins HH Co Ltd, Petals &amp; Clover Flowers Gifts &amp; More, Imagination Unlimited, Cardston Outdoor Supply, Barb's Glittr 'n Glitz, Lariat Cross Trading Post, Cardston Book Shop, Circuit Tree Tech Store, Eagle Spirit Gifts, BadBarbie</li> <li>● Magrath: Canadian Line Life, Magrath Shop, Behind a Polka Dot Door, Rooster's Country Market Place, Made with Love lotions and Balms,</li> <li>● Welling: Simply Irresistible</li> <li>● Pincher Creek: Small Town Collective, Ruffles Boutique, High Country Western Wear, What goes around comes around, Dragons heart quilt shop, tamarack outdoor outlet, Silva Canada, Amara Bryn Essentials, SEEDS flowershop, Pincher Creek Meats, Lebel Mansion, C&amp;D Floral, Crow Signs, Kalon Beauty Bar &amp; Boutique, Johnny Cache Hobbies, Simply Cowgirl Fudge, Dirty Dirt Ceramics,</li> <li>● Fort Macleod: Urban Core, Macleod Living, The Collective, Lil Outfitters, Meraki Artisan Boutique &amp; Gallery, Old Towne Smoke &amp; Vape Shop, Little Red Quilt Shack, Samuel Roland Antiques and Collectibles, Finely Quilted, Homestead Bakeshop, Fulcrum Outdoors</li> </ul>

# Big Sky Wind & Solar Tour

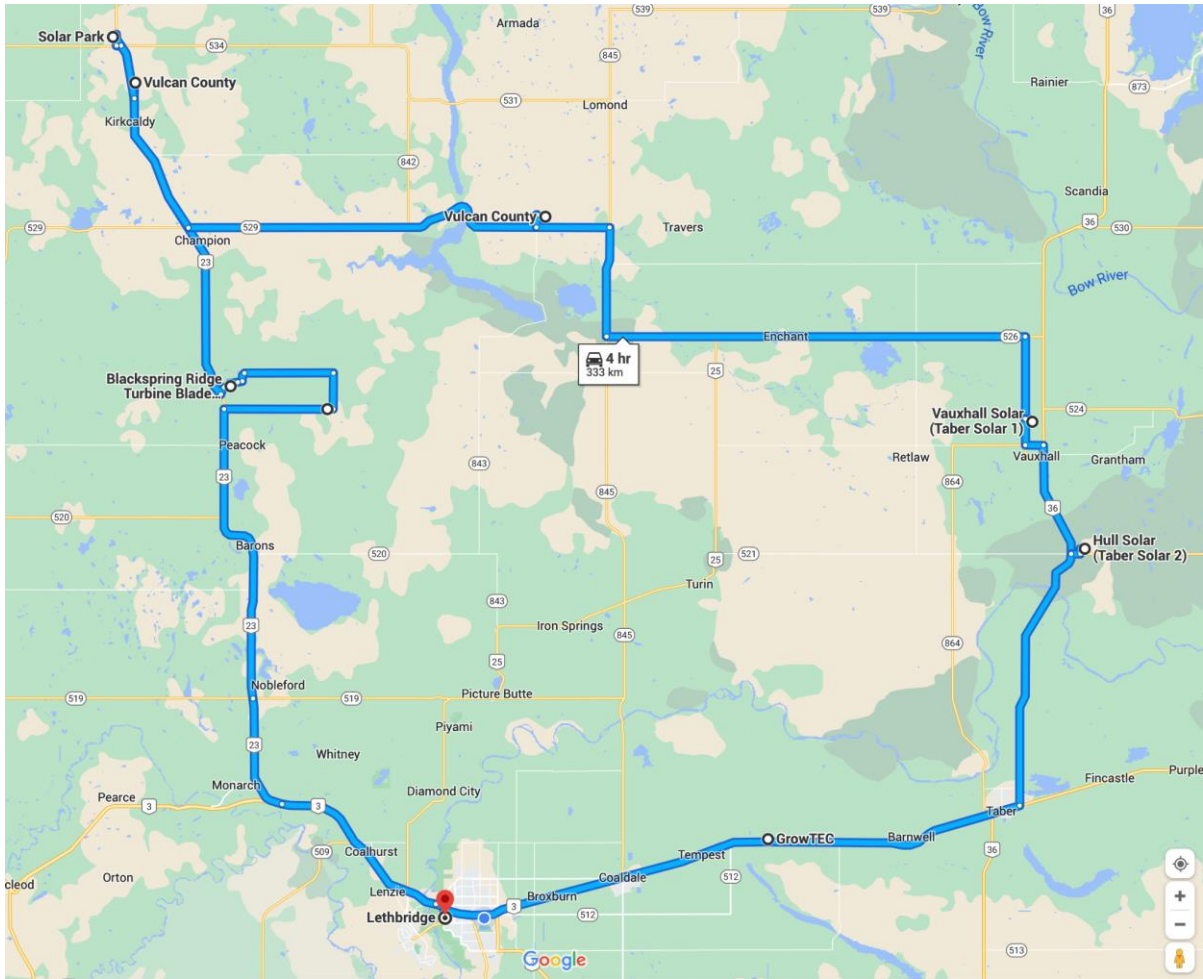
Vulcan Loop  
4 hours, 333 km

## Sites

1. **Blackspring Ridge Wind Farm**
2. **Turbine Blade Display**
3. **Vulcan Solar Farm**
4. **Travers Solar Project**
5. **Vauxhall Solar Farm**
6. **Hull Solar Farm**
7. **GrowTEC**

## Navigation

1. Take Hwy 3 west, then Hwy 23 north, then TWP RD 134 east to **Blackspring Ridge Wind Farm**
  - a. Off ramp option: Monarch: Little Gem Winery
2. Return to Hwy 23 and head north to the **Blackspring Ridge Turbine Blade Display**
3. Return to Hwy 23 and head north, then RR 243 to **Vulcan Solar Farm**
  - a. Off ramp options: Vulcan Solar Park, Vulcan Star Trek museum, Vulcan Tourism Centre
4. Take Hwy 23 south, then Hwy 529 east to **Travers Solar Project**
  - a. Enchant Campground
5. Continue east on Hwy 529, then south on Hwy 845, then east on Hwy 526, then south on Hwy 36, then west on TWP RD 134 to **Vauxhall Solar Farm**
  - a. Off ramp options: Vauxhall, Sammy & Samantha Potatoes
  - b. Retlaw Ghost Town
6. Take RR 163 south, the 1 Ave S west, then Hwy 36 south, then Hwy 875 east, then RR 160 north to **Hull Solar**
  - a. Off ramp options: Taber Irrigation Impact Museum, Trout Pond Campground
7. Take Hwy 3 west to **GrowTEC**
8. Continue east on Hwy 3 back to Lethbridge



En-route Restaurants	En-route Retailers & Attractions
<ul style="list-style-type: none"> <li>● Carmangay: Village's Bistro</li> <li>● Vulcan: Amy's, New Club Cafe, A&amp;W, Mama's Pizza &amp; Pasta, J&amp;T Family restaurant, Vulcan Country Bar, Subway, Golf VGCC Grill Restaurant, Vulcan Sushi, Vulcan Country Inn, Market Street Coffee Shop,</li> <li>● Taber: Seasons Cafe &amp; Eatery, Mediterranean Grill, Rancho Viejo Mexican Restaurant, Luigi's Pizza, Boston Pizza, Hong Kong, A&amp;W, Taco Time, Dairy Queen, Wendy's, A-1 Pizza, Pasquale's Pizza Cafe, Yume Sushi, KFC, McDonald's, Tim Hortons, Subway, Oilmen's Taphouse &amp; Grill, Panago Pizza, Com &amp; Eat, Smitty's, Indian Pan Flame, Wok &amp; roll, Pizza Hut, Palace Bar and Liquor</li> <li>● Fort Macleod: Fort Macleod Pizza, Igloo, Silver Grill, Macleod's Restaurant &amp; Lounge, A&amp;W, Subway</li> </ul>	<ul style="list-style-type: none"> <li>● Vulcan: Vulcan Tourism &amp; Trek Centre, Trekcetera Museum, shopping on Centre St</li> <li>● Taber: The Loft, Prairie Treasures &amp; Antiques, Olde Town Smoke Shop, The Beary Patch, Charmed Gift Shop</li> <li>● Fort Macleod: Urban Core, Macleod Living, The Collective, Lil Outfitters, Meraki Artisan Boutique &amp; Gallery, Old Towne Smoke &amp; Vape Shop, Little Red Quilt Shack, Samuel Roland Antiques and Collectibles, Finely Quilted, Homestead Bakeshop, Fulcrum Outdoors</li> <li>● Champion: Oil Pumpjack (large roadside attraction)</li> <li>● Vauxhall: Sammy &amp; Samantha Potato (large roadside attraction)</li> </ul>

# Calgary-to-Countryside Wind & Solar Tour

Calgary to Lethbridge

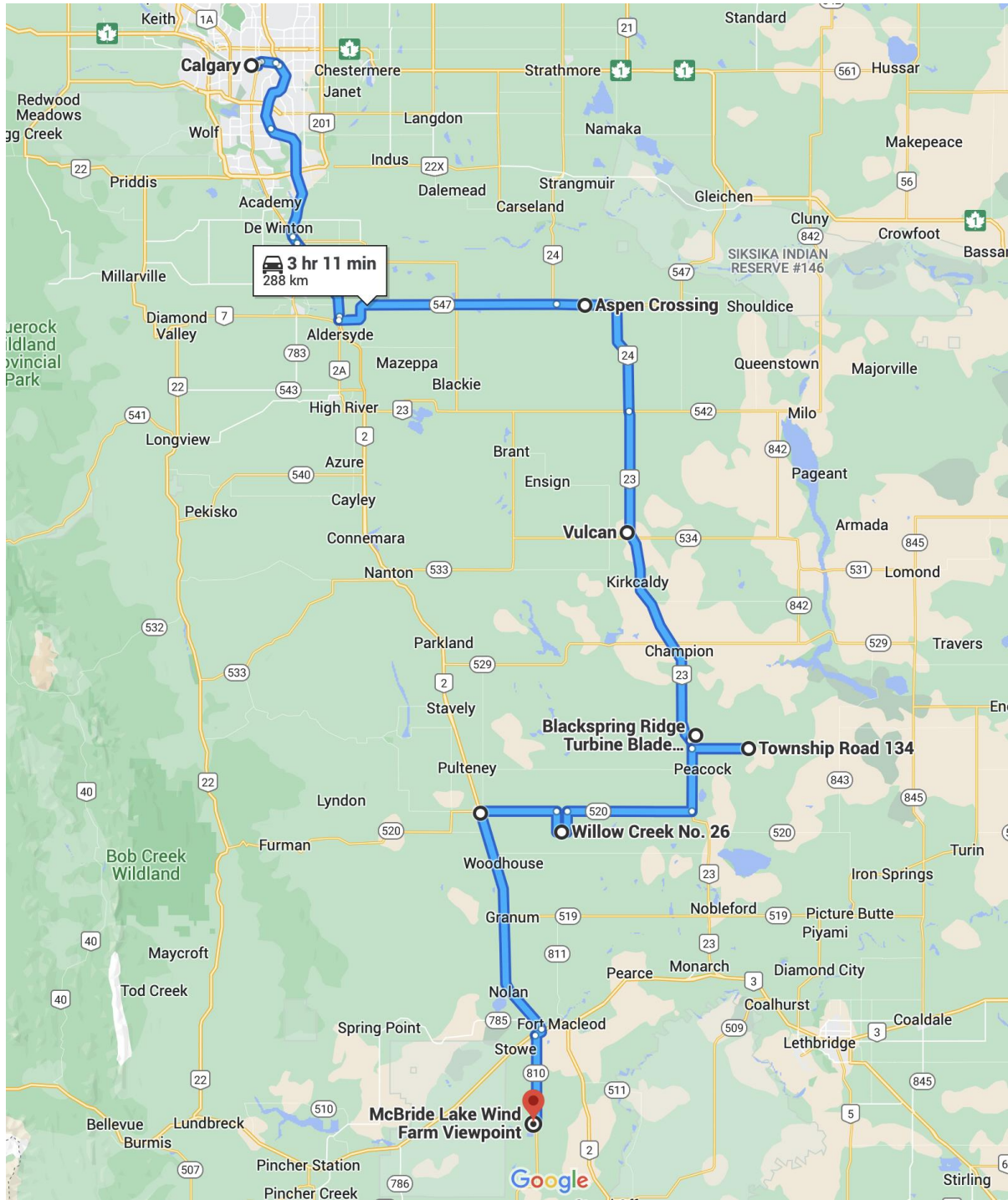
4 hours to Lethbridge, 356 km

## Sites

1. **Vulcan Solar**
2. **Blackspring Ridge Turbine Blade Display**
3. **Blackspring Ridge Wind Farm**
4. **Claresholm Solar**
5. **McBride Lake Wind Farm**

## Navigation

1. From Calgary, head south on Hwy 2, then east on Hwy 547 to Aspen Crossing
  - a. Off ramp options: Okotoks - Drake Landing is a community entirely heated by geo-exchange technology, Okotoks Erratic
2. Take Hwy 23 south to **Vulcan Solar**, passing Vulcan
  - a. Off ramp options: Vulcan Star Trek museum, Vulcan Tourism Centre, Vulcan Solar Park
3. Continue south on Hwy 23 to Carmangay, for the **Blackspring Ridge Wind Turbine Blade Interpretive Display**
4. Take TWP RD 134 east to **Blackspring Ridge Wind Farm**
5. Return to Hwy 23 and head south, then west on Hwy 520, then south on RR 225, then west on TWP RD 122 to **Claresholm Solar**
6. Take RR 260 north, then Hwy 520 west, then Hwy 2 south, then Hwy 3 west, then Hwy 810 south to **McBride Lake Wind Farm Viewpoint**
  - a. Fort Macleod Historic Mainstreet, Empress Theatre, Homestead Bakery, Stronghold Brewery
7. Return north to Hwy 3 and head east back to Lethbridge, or return to Calgary via Hwy 2



En-route Restaurants	En-route Retailers & Attractions
<ul style="list-style-type: none"> <li>● Okotoks: Orville's PPlace, William's Ridgehouse, Mama's Restaurant, Heartland Cafe &amp; restaurant, Saigon Sub, Denny's, Pizzaberg Cafe, Quesada Burritos &amp; tacos, Original joe's, The Social Kabob, Chopped Leaf, Rickey's, In Cahoots Bar &amp; Grill, Browns Social House, Almira's Mediterranean Grill, Sweetgrass Deli, New Mr Spud Cafe</li> <li>● Nanton: TeaZehri Loose Tea &amp; Gifts, Kens Restaurant, Big D's Burger Shack, The Wagon Wheel, Georgie's Cafe, Wild Thyme Cafe, Canadian Pizza Classic, Beijing Restaurant, Subway, Bub's Classic Grill, Tim Hortons, Dairy Queen, Papa Johns, Humpty's</li> <li>● Claresholm: Tim Hortons, A&amp;W, Casa Roma, &amp;Kitchen, New Fox Diner, Curly's Curry &amp; Kebab, Subway, Douros Pizza, Roy's PPlace, Moon House, Blackwood Coffee, Antree, Indian &amp; Western Cuisine, New Moon,</li> <li>● Aspen Crossing: Coffee?, Aspen Crossing, Mossleigh Bar n Grill</li> <li>● Nobleford: Michelle's Kitchen, Eddie's Pizza, Little Gem Winery</li> <li>● Carmangay: Village's Bistro</li> <li>● Vulcan: Amy's, New Club Cafe, A&amp;W, Mama's Pizza &amp; Pasta, J&amp;T Family restaurant, Vulcan Country Bar, Subway, Golf VGCC Grill Restaurant, Vulcan Sushi, Vulcan Country Inn, Market Street Coffee Shop</li> <li>● Fort Macleod: Fort Macleod Pizza, Igloo, Silver Grill, Macleod's Restaurant &amp; Lounge, A&amp;W, Subway</li> </ul>	<ul style="list-style-type: none"> <li>● Vulcan: Vulcan Tourism &amp; Trek Centre, Trekcetera Museum, shopping on Centre St</li> <li>● Okotoks: Big Dipper Ice Cream Shop, Olde Towne Okotoks, Heritage Shopping Plaza, Main Street Market, Thelma &amp; Thistle, Mint &amp; Maple, Ginger Laurier, Sweet Threads, Finishing Touches,</li> <li>● Nanton: The Hive, Cowboy Country, Because I Said So, Candy Store, BellaDonna Boutique, Shop N Go, Sinful Titters,</li> <li>● Claresholm: Janet's Fashions, A Local Box Boutique, The Bargain Shop</li> <li>● Aspen Crossing: Because you Cann Cannabis, Calgary Plants @ Aspen Crossing</li> <li>● Fort Macleod: Urban Core, Macleod Living, The Collective, Lil Outfitters, Meraki Artisan Boutique &amp; Gallery, Old Towne Smoke &amp; Vape Shop, Little Red Quilt Shack, Samuel Roland Antiques and Collectibles, Finely Quilted, Homestead Bakeshop, Fulcrum Outdoors</li> <li>● Champion: Oil Pumpjack (large roadside attraction)</li> </ul>



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April 12, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C  
Jackie Lovely, MLA Camrose  
All Alberta Municipalities  
Kerry Anderson, Tofield Mercury





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of “at least every five years” from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at [icf@gov.ab.ca](mailto:icf@gov.ab.ca) or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz'.

Rebecca Schulz  
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6<sup>th</sup> day of April, 2023.



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Rebecca Schulz  
Minister of Municipal Affairs